

# COLLEGIATE COUNCIL

## FUNCTIONS, CONSTITUTION AND DATES OF MEETINGS

### Functions

The functions of the Collegiate Council as set out in Statutes 10 and 12 and as amplified in Ordinance 4 are as follows:

[Extract from Ordinance 4]

2. The functions of the Collegiate Council are as follows:

#### **Strategy and Finance**

- 2.1 to make recommendations to the Board of Trustees on the strategic direction of the University and on a plan for its implementation;
- 2.2 to ensure the implementation of the strategic plan of the University;
- 2.3 to approve the strategic plans for each Central Academic Body and Activity and to ensure that they are consistent with the University's Strategic Plan;
- 2.4 to agree annually the budgets for each Central Academic Body and Activity and to recommend to the Board of Trustees an annual budget for the University;
- 2.5 to monitor performance of each Central Academic Body and Activity against those plans and budgets and to report and make recommendations to the Board of Trustees on amendments to the budget for the University;
- 2.6 to make proposals and recommendations to the Board of Trustees regarding resources and services either provided, or to be provided, by the University to the Colleges, and on the funding of those services;
- 2.7 to make recommendations to the Board of Trustees on the University Subscription;
- 2.8 to make recommendations to the Board of Trustees on the annual charges for services to be provided by the University to the Colleges;

- 2.9 to consider issues of strategic importance for the University or the Higher Education Sector emanating from the Government, the Higher Education Funding Council for England, Universities UK or elsewhere, and to advise the Board of Trustees accordingly;

### **Academic Affairs**

- 2.10 to ensure the proper discharge of the academic affairs of the University including:
- 2.10.1 to prescribe the degrees and other awards that may be granted by the University either alone or with other institutions;
  - 2.10.2 to withdraw or revoke degrees and other awards of the University;
  - 2.10.3 to be responsible for the maintenance and review of the academic framework for University of London awards and sharing of information between Colleges on the exercise of University degree-awarding powers through the University Quality Overview Report process; and to report annually to the Board of Trustees;
  - 2.10.4 to be responsible for academic standards of University of London awards made by Central Academic Bodies;
  - 2.10.5 to advise the Vice-Chancellor and the Board of Trustees on any protocols in relation to the exercising of degree-awarding powers by Colleges;
  - 2.10.6 to be responsible for a framework, to be set out in University regulations, for the appointment and promotion of Professors and Readers of the University and to approve procedures for the appointment and promotion of Professors and Readers employed or to be employed by the University;
  - 2.10.7 to be responsible for ensuring that Colleges awarding their own degrees comply with the requirements of Ordinance 9;
  - 2.10.8 to consider and develop opportunities to enhance the educational provision and research activities of the Colleges including the further promotion of collaboration and co-operation within the University;

- 2.10.9 to consider annually funding bids for academic initiatives which benefit the collective interests of Colleges;
- 2.10.10 to advise the Board of Trustees on matters relating to the University's liaison with the National Health Service (NHS) and the University's formal responsibilities under the Medical Act and the Dentists Act;
- 2.10.11 to be responsible for collaboration with the London Deanery and consideration of strategic issues in relation to the NHS;

### **Honorary Degrees**

- 2.11 to approve the conferral by the University of honorary degrees in accordance with Regulation 2, to develop additional criteria and to determine procedures for inviting and considering nominations;
- 2.12 to receive an annual report from Colleges on persons on whom they have conferred, or agreed to confer, honorary degrees of the University;

### **Admission of Colleges**

- 2.13 to make recommendations to the Board of Trustees on the admission of Colleges and their continuing status as Colleges;
- 2.14 to recommend the strategic policy, criteria and process for admission of institutions as Colleges for the consideration of the Board of Trustees;

### **Central Academic Bodies**

- 2.15 to make recommendations to the Board of Trustees on the establishment or disestablishment of Central Academic Bodies;
- 2.16 to consider proposals from the Board of the School of Advanced Study on changes in the configuration of existing Institutes, the admission to the School of Advanced Study of new Institutes, the winding up of existing Institutes or the transfer of all, or part of, Institute activities to any body outside the School;

### **Governance**

- 2.17 to make recommendations to the Board of Trustees on amendments to Statutes and Ordinances;

- 2.18 to receive reports from bodies established by the Collegiate Council and to review annually the effectiveness of those bodies; and
- 2.19 to review annually the effectiveness of the Collegiate Council and to make a report to the Board of Trustees.
3. In exercising its functions the Collegiate Council shall ensure that it seeks appropriate information or advice from relevant individuals or bodies and this may include inviting them to attend its meetings, for the discussion on a particular matter.
4. The Collegiate Council may establish bodies to assist it to undertake its functions, and will approve their terms of reference, constitution and membership.
5. Any delegation by the Collegiate Council of the matters set out above shall specify any limits or conditions on the exercise of such delegation and the reporting arrangements.

### **Constitution**

The Collegiate Council is chaired by the Vice-Chancellor, and membership comprises the Heads of the nineteen Colleges of the University and the Dean of the School of Advanced Study.

### **Dates of Meetings for 2011-12**

	<b>Meeting Date</b>
<b>Autumn Term</b>	Friday, 30 September 2011
	Friday 4 November 2011
	Friday 9 December 2011
<b>Winter Term</b>	Friday 17 February 2012
	Friday 4 May 2012
<b>Spring Term</b>	Friday 6 July 2012

5 August 2011