

ORDINANCE 8

REGISTRATION AND DECLARATION OF INTERESTS

REGISTRATION OF INTERESTS

1. A register of the interests of members of the Board of Trustees, of the Collegiate Council and of members of their committees shall be retained by the Secretary to the Board of Trustees. The purpose of the register shall be to provide information about members' interests which others might reasonably think could influence those members' actions and decisions as members. The register shall also contain details of the interests of senior officers of the University.
2. Members are responsible for making and amending their entries and for deciding the personal information which fulfils the purpose of the register. The Secretary to the Board of Trustees will advise on registrable interests of the member and close associates which are likely to include, for example, company directorships, partnerships and pecuniary interests (or other material benefits) in firms or organisations with business relations with the University and where the value could be affected by decisions involving the member. The amount of remuneration or other benefit need not be stated. Membership of a College or Institute shall not be a registrable interest for this purpose.
3. New members and senior officers on appointment will be asked by the Secretary to the Board of Trustees if they have an entry to make in the register; all members and senior officers will be sent by the Secretary to the Board of Trustees at least annually a copy of their entry.
4. The register shall be publicly available for inspection by appointment during normal office hours.

DECLARATION OF INTERESTS

5. A member shall declare an interest in a matter under discussion if the member considers the interest is sufficiently relevant to be declared. Any member who declares such an interest should withdraw from the meeting unless invited to remain by the Chair. If the member is invited to stay they may participate in the discussion and vote unless the Chair states otherwise.

1 August 2008