

INDICATIVE TIMEFRAME FOR RESEARCH DEGREE APPEALS

<u>Stage</u>	<u>Action</u>	<u>Timeframe</u>
When candidate indicates likely to appeal	Candidate sent preliminary reports	as soon as possible (asap); normally within two working days
Appeal submitted	If it is determined there are inadequate grounds for appeal, the submission will be returned to the candidate	asap; normally within one week
	Otherwise, it is sent to the examiners	asap; normally within two working days
Examiners sent appeal submission	Asked for indication as to whether will attend hearing and/or submit statement	Examiners contacted if no response within three weeks
Examiners submit a statement	Sent to candidate when available	asap; normally within two working days
Arranging the hearing	Candidate and examiners consulted about possible dates, sometimes also supervisor Teachers asked to serve on Appellate Committee	Time taken to agree a date is dependent on when responses received from candidate, (supervisor), examiners and teachers to attend a hearing - normally a date is agreed within two to three weeks Everyone informed immediately
		Date is dependent on availability of candidate, supervisor and examiners; hearing normally within 2 – 8 weeks after initial canvassing for dates
After the hearing	Documentation dispatched	10 days to 2 weeks before hearing
	Report drafted and agreed by Appellate Committee	Report sent to candidate, examiners and College within 10 days - two weeks of hearing