



**UNIVERSITY  
OF LONDON**

## **COLLEGIATE COUNCIL**

Friday, 1 July 2016 at 8.30 am  
The Court Room, Senate House

### **MINUTES**

#### **PRESENT**

Professor Sir Adrian Smith (the Vice-Chancellor) (Chair)  
The Baroness Amos of Brondesbury (SOAS)  
Professor Michael Arthur (UCL)  
Professor Edward Byrne (KCL) (CCMM 2067-2091 only)  
Dr Helen Costigane (HC) (alternate)  
Professor Jonathan Freeman-Attwood (RAM)  
Professor Gavin Henderson (RCSSD)  
Professor Jenny Higham (SGUL)  
Professor Roger Kain (SAS)  
Professor Paul Kelly (LSE) (alternate)  
Professor Paul Layzell (RHUL)  
Mr Patrick Loughrey (GC)  
Dr Barbara Pittam (ICR) (alternate)  
Professor Stuart Reid (RVC)  
Dr Mary Stiasny (UoLIA)  
Professor Deborah Swallow (CIA)  
Professor Steve Thornton (QMUL) (alternate)

#### **APOLOGIES**

Professor Craig Calhoun (LSE)  
Professor Simon Gaskell (QMUL)  
Father Michael Holman (HC)  
Professor David Latchman (Bbk)  
Professor Sir Andrew Likierman (LBS)  
Professor Baron Peter Piot (LSHTM)  
Professor Paul Workman (ICR)

#### **OBSERVER**

Professor Sir Paul Curran (City, University of London)

#### **IN ATTENDANCE**

Mr Kenneth Cheung (Secretary)  
Ms Maureen Boylan (University Secretary)  
Mr Chris Cobb (Pro Vice-Chancellor (Operations))  
Mr Andrew Murphy (Chief Financial Officer)

## **Welcome**

- 2067 On behalf of the Collegiate Council, the Chair welcomed Professor Sir Paul Curran, the Vice-Chancellor of City, University of London ('City'), who was attending the meeting as an observer. It was noted that City would join the University of London federation in 2016-17.

## **Minutes of the Previous Meeting Held on 6 May 2016**

- 2068 The Collegiate Council confirmed the Minutes of the previous meeting as an accurate record.

## **Matters Arising**

- 2069 The Collegiate Council received a report by the Secretary on the matters arising since its previous meeting (Report CC583).

## **Vice-Chancellor's Report**

- 2070 The Collegiate Council considered the Vice-Chancellor's Report (Confidential Report CC584). Further to the information provided in the report, members discussed the following matters in more detail:

### *Holocaust Learning Centre*

- 2071 The University Secretary reported that the University was in the process of identifying a convenor for a small steering group of expert volunteers that would be tasked to consider potential collaborations between the multiple centres of expertise across the federal and central University, and in neighbouring/linked organisations, which could support the work of the planned Holocaust Learning Centre. Members would be provided with a further update as soon as practicable.

### *EU Referendum / Higher Education and Research Bill*

- 2072 Members expressed great concern with regard to developments at their respective Colleges following the outcome of the EU Referendum held on 23 June 2016.
- 2073 A member reported that his College had a large number of EU staff and students, some of whom had already experienced incidents of racial abuse by members of the public; it was reported that the welfare and safety of staff and students were of paramount importance and that the College was providing appropriate advice and support to those affected. Members noted that the University was a globally-connected institution with a long tradition of welcoming staff and students from the EU and the rest of the world. It was suggested that the University might wish to issue a statement to reiterate this position to reassure staff and students across the federation, who should expect to be able to work and study in a civilised respectful society.

2074 Members noted that the result of the Referendum had not immediately changed the immigration status of staff currently working in the UK, and that the free movement of EU citizens would continue whilst the UK remained a member of the EU, which was expected to be the position for at least the next couple of years. However, it was suggested that the uncertainties that would arise thereafter were likely to affect study, research and career decisions; members noted the following:

[CCMM 2074(i)-2074(iii) are considered exempt from disclosure in accordance with Part II of the Freedom of Information Act 2000]

2075 The Collegiate Council was informed that the University was keeping a watching brief on any further developments in this area and would share with members any relevant information.

#### *University Honorary Fellowships*

#### Nomination for a University Honorary Fellowship

2076 The Collegiate Council considered a nomination for the first recipient of a University Honorary Fellowship (see Confidential Appendix CC584A and Confidential Annex CC584A/1).

[CCMM 2077-2078 are considered exempt from disclosure in accordance with Part II of the Freedom of Information Act 2000]

#### Proposed Amendments to Regulation 2

2079 The Collegiate Council considered proposals, detailed at Confidential Appendix CC584B and Confidential Annex CC584B/1, for: (i) the design of the gown and cap for University Honorary Fellows; and (ii) the post-nominal for the University Honorary Fellowship.

2080 Members were content with the proposals for incorporation within Regulation 2.

#### **AGREED:**

2081 To approve the proposed amendments to Regulation 2 (as detailed at Appendix CC584B and Annex CC584B/1).

#### **University Title and University of London Bill**

2082 The Collegiate Council considered the Vice-Chancellor's Report (Confidential Report CC585, Appendix CC585A and Confidential Appendix CC585B). Further to the information provided in the report, members discussed the following matters in more detail:

2083 The University Secretary reported that a number of Colleges were currently in discussions with the University about the possibility of pursuing the title of 'university' within the University of London federation. It was understood that the impact of the EU Referendum outcome, which might include a call for a

General Election, would not affect the anticipated legislative timetable; the work leading to a new University of London Act would begin its journey as a Parliamentary Private Bill in late November 2016. Members welcomed the proposal; they noted that the new Act would improve on the current governance arrangements, and strengthen the existing working relationships between the University and Colleges.

**AGREED:**

- 2084 To recommend to the Board of Trustees, at its next meeting on 13 July 2016, that the University should submit to Parliament a draft Bill replacing the current University of London Act.

[CCMM 2085-2091 are considered exempt from disclosure in accordance with Part II of the Freedom of Information Act 2000]

**University Finance Report**

- 2092 The Collegiate Council received a report by the Chief Financial Officer with regard to the University finance report for the eight months to 31 March 2016 (Confidential Report CC587 and Confidential Appendix CC587A).
- 2093 Members noted that the University was in deficit by £5.1M on its continuing operations for the eight months to 31 March 2016 in comparison to a budgeted deficit of £5.6M. It was noted that *circa* £0.8M had been due to either timing or budget phasing, which meant that the underlying position was an adverse performance to budget of *circa* £0.3M, which had broadly supported the Quarter 2 forecast of a deficit of £0.4M below budget. However, it was reported that the Quarter 3 forecast, which was currently being completed, appeared to indicate that, depending on the timing of 'one-off' items, the year-end forecast should be better than originally budgeted.

**Proposed University Budget for 2016-17, and Future Year Forecasts to 2019-20**

- 2094 The Collegiate Council considered a report by the Chief Financial Officer with regard to the proposed 2016-17 University Budget and the financial projections for 2017-18 until 2019-20 (Confidential Report CC588).
- 2095 Members were informed that the budgeted deficit of £3.5M at the operating level for 2016-17 was primarily due to the previously approved long-term investments to support the delivery of the 2014-19 University Strategy, and had taken into account a more prudent outlook in some business areas and a more challenging trading environment in other activities. It was reported that a return to surplus, anticipated a year ago to occur in 2016-17, was now expected in 2018-19.
- 2096 The Collegiate Council considered the proposed 2016-17 Budget for the Central Academic Bodies and Activities and was content with the detailed proposal contained in the report. The Collegiate Council also agreed to

recommend to the Board of Trustees, at its next meeting on 13 July 2016, the 2016-17 University Budget set out in the report.

**AGREED:**

- 2097 (i) To approve the proposed 2016-17 Budget for the Central Academic Bodies and Activities.
- (ii) To recommend to the Board of Trustees, at its next meeting on 13 July 2016, the proposed 2016-17 University Budget set out in the report.

**Bloomsbury Precinct Master Plan**

- 2098 The Collegiate Council received a report by the Director of Property and Facilities Management with regard to the Bloomsbury Precinct Master Plan (Confidential Report CC589 and Appendix CC589A).
- 2099 The Collegiate Council welcomed the detailed information provided in the Master Plan, attached at Appendix CC589A, which identified the potential development opportunities for Colleges on the Bloomsbury Precinct.

**Report from the Estates Strategy Working Group**

- 2100 The Collegiate Council received an oral report from the Pro Vice-Chancellor (Operations) with regard to progress on the work of the Estates Strategy Working Group in place of Confidential Report CC590, which had been withdrawn.
- 2101 Members were informed that, since the previous Collegiate Council meeting, the Working Group had met on 6 May 2016, and that some remaining work would be required before the Working Group would be in a position to consider its final recommendations to the Estates Sub-group, the Collegiate Council and the Board of Trustees. It was reported that the Working Group was now expected to complete its work during 2016-17.

**Estates Matters**

- 2102 The Collegiate Council received a report by the Director of Property and Facilities Management with regard to Estates matters (Confidential Report CC591).
- 2103 The Pro Vice-Chancellor (Operations) reported that there had been strong student demand for rooms at The Garden Halls, formerly known as the Cartwright Gardens Halls, which was due to receive its first occupants at the start of 2016-17, as planned, following the two-year redevelopment works. Members were informed that all rooms had already been let and that a waiting list had now been created.
- 2104 The Pro Vice-Chancellor (Operations) reported that, on 28 June 2016, the London Legacy Development Corporation had granted planning permission, in

principle, on the proposed redevelopment of the Duncan House site at Stratford, east London. Members were informed that the University was now working with its partners with a view to agreeing, over the next few months, the funding arrangements for the project.

### **Reports from the Boards of the Central Academic Bodies and Activities**

#### *Board of the School of Advanced Study (SAS)*

2105 The Collegiate Council received the report of the Board of the SAS meeting held on 16 June 2016 (Report CC592).

2106 Members noted the contents of the 2014-15 Teaching and Learning Activities: Annual Report (attached as Appendix CC592A), and the 2016-17 Quality Assurance Framework (attached as Appendix CC592B), which had been approved by the Board at its meeting on 16 June 2016.

#### *Senate House Library (SHL) Board*

2107 The Collegiate Council received and noted the report of the SHL Board meeting held on 7 June 2016 (Report CC593).

#### *Board of the University of London Institute in Paris (ULIP)*

2108 The Collegiate Council considered the report of the Board of the ULIP meeting held on 9 June 2016 (Confidential Report CC594 and Confidential Appendices CC594A-C).

2109 Members considered, and were content to agree with, the recommendations contained in the report.

#### **AGREED:**

2110 (i) To approve the proposed Business Plan (attached at Confidential Appendix CC594A).

(ii) To recommend the Deed of Termination to the Board of Trustees (attached at Confidential Appendix CC594B).

(iii) To recommend the University of London-Queen Mary University of London (QMUL) Agreement in respect of ULIP to the Board of Trustees (attached at Confidential Appendix CC594C).

#### *Board of the University of London International Academy (UoLIA)*

2111 The Collegiate Council received a report of the Board of the UoLIA meeting held on 14 June 2016 (Confidential Report CC595).

2112 The Collegiate Council noted, in particular, a list of recommendations from the Institutions Sub-Committee that had been noted/approved by the Board of the UoLIA (as detailed at paragraphs 15-21 of Confidential Report CC595).

## **Academic Matters – Regulation 1**

### *Proposed Amendments to Regulation 1*

- 2113 The Collegiate Council considered a report by the University Secretary on a number of proposed amendments to Regulation 1 (Report CC596 and Appendix CC596A).
- 2114 Members were informed that the University periodically reviewed its regulations as a matter of course and, when necessary, updated them in response to changes in the higher education sector and to reflect best practice. Members considered, and were content to agree with, the recommendations contained in the report.

### **AGREED:**

- 2115 To approve the proposed amendments to Regulation 1, which were detailed at paragraph 5 of Report CC596 and Appendix CC596A.

### *Proposed New Award of a Bachelor of Business Administration (BBA)*

- 2116 The Collegiate Council considered a report by the University Secretary on a proposal from Birkbeck, University of London ('Birkbeck') for a new award of a BBA for inclusion under Regulation 1 (Report CC597 and Appendix CC597A).
- 2117 It was noted that, at this time, the Collegiate Council was asked to approve the proposal in principle, and that the proposed text to be inserted in Regulation 1, in respect of the new BBA award, would be considered at a later date. Members noted that this approach would enable Birkbeck to advertise/market the programme at the earliest opportunity; Birkbeck has indicated that the programme was anticipated to commence in 2017-18. Members considered, and were content to agree with, the recommendation contained in the report.

### **AGREED:**

- 2118 To approve, in principle, the new award of a BBA to be incorporated in Regulation 1; it was noted that the precise proposed text would be considered by the Collegiate Council in due course.

## **Membership of the Boards and Committees of the Collegiate Council for 2016-17**

- 2119 The Collegiate Council considered a report by the Secretary on the membership of the Boards and Committees of the Collegiate Council for 2016-17 (Report CC598).
- 2120 With regard to the Honorary Degrees and Fellowships Committee (HDFC), it was noted that Professor Baron Peter Piot had now returned from sabbatical leave and would be able to continue to serve the remainder of his term of office to 31 July 2017 as one of the two Heads of College appointed by the

Collegiate Council to the HDFC. Members noted that it was proposed that Professor Jenny Higham should also serve on the HDFC. The Collegiate Council agreed, therefore, that the number of Heads of College appointed by the Collegiate Council to the HDFC should be increased from two members to three members for the 2016-17 session only, and that Professor Higham should be appointed as the third member from that constituency.

2121 Members were content with the two other recommendations in the report in relation to: (i) the proposed delegation to the Vice-Chancellor to approve, on behalf of the Collegiate Council, appointments to vacancies on its Boards and Committees; and (ii) the proposed amendments to the terms of reference and constitution of the Board of the ULIP.

**AGREED:**

- 2122 (i) To expand the number of Heads of College appointed by the Collegiate Council to the HDFC from two members to three members for the 2016-17 session only.
- (ii) To approve the appointment of Professor Jenny Higham as one of the 'three Heads of College to be appointed by the Collegiate Council' on the HDFC for a period of four years with effect from 1 August 2016.
- (iii) To authorise the Vice-Chancellor to approve, on behalf of the Collegiate Council, appointments to the vacancies that remained, or which would arise during the year ahead, at the appropriate time.
- (iv) To approve amendments to the terms of reference and constitution of the Board of the ULIP.

**Quality Assurance Agency (QAA) Institutional Audit: Accuracy of Information Published by the University of London**

2123 The Collegiate Council received a report by the University Secretary with regard to the accuracy of information published by the University (Report CC599), which was a requirement arising from the most recent QAA Institutional Audit in 2011. Members were informed that the University Secretary was awaiting confirmation with regard to the accuracy of information published by Student Central, and that an update would be provided at the next meeting.

**Dates of Future Meetings**

2124 Members noted the dates of future meetings as follows (all on Fridays commencing at 8.30 am):

2016-17

30 September 2016;  
4 November 2016;  
9 December 2016;  
17 February 2017;



5 May 2017; and  
7 July 2017.