

Health and Safety Committee

Terms of Reference

- 1 To provide strategic health and safety leadership to the University and assurance to the Board of Trustees of robust safe working practices across the University.
- 2 To review and recommend to the Board of Trustees the University's Health and Safety Policy.
- 3 To agree and monitor the University's safety objectives and safety Key Performance Indicators.
- 4 To ensure that the University's procedures and safe systems of work are in compliance with agreed University policy.
- 5 To ensure that the internal processes for managing health and safety provide a platform for consultation and feedback on key health and safety matters within the University.
- 6 To consider strategic health and safety issues arising for the University and advise the Board of Trustees of key risks.
- 7 To ensure that the University operations are compliant with its Health and Safety Policy and legislative requirement.

Constitution

The Committee, which shall be appointed by the Board of Trustees, shall comprise:

A member of the Board of Trustees who shall be Chair

Director of Human Resources

The Head of Health and Safety

A Health and Safety professional from a Member Institution

An external member with appropriate specialist expertise relevant to the work of the Committee

A senior member of staff from Estates and Facilities Management

At the discretion of the Chair, meetings may also be attended by (a) other senior staff of the University of London, where it is relevant to their area of expertise and responsibilities, and (b) other persons whose knowledge and experience can contribute to the work of the Committee. Such attendees will not have voting rights.

Mode of operation

The quorum for the Committee will be three members including the Chair and the Head of Health and Safety and either the Chair or Deputy Chair.

The Committee will meet at least twice during the academic year.