



# Environmental Management

## (Policy & Procedures)

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<b>Department</b>	Estates and Property Services
<b>Team</b>	Sustainability Team
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<b>Review date</b>	01/02/2026

# **Environmental Management**

## **University of London Summary Statement on Environmental Management**

The University of London is committed to Environmental Management and recognises that the institution's responsibilities encompass more than just environmental stewardship. This Environmental Management Policy represents our commitment to creating lasting positive impact and ensuring that our operations, education, and research actively contribute to regenerating natural systems and fostering societal wellbeing.

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## **A. ENVIRONMENTAL POLICY**

### **Bridging Local Action and Global Impact**

#### **1. Introduction**

As a world-leading federal university based in the heart of one of the planet's most dynamic cities, the University of London is committed to creating a net-zero, nature-positive future. Our Sustainability Policy reflects the integral role of our estate, teaching, research, and civic engagement in advancing environmental stewardship and sustainable development—locally, nationally, and globally.

This Policy builds on the ambitions outlined in our Estate Strategy and Sustainability Strategy, setting a unified vision that bridges place-based transformation in Bloomsbury with our broader role as a global convenor of academic innovation and action.

#### **2. Purpose and Scope**

This Policy defines the principles, commitments, and governance that guide the University's sustainability journey. It applies to all University of London operations, including staff, students, contractors and suppliers.

#### **3. Strategic Pillars**

- A. Sustainable Communities & Education
- B. Responsible Operations, Services & Procurement
- C. Biodiversity & Our Green Estate
- D. Climate Mitigation, Adaptation & Resilience

#### **4. Estate Strategy Alignment**

The Estate Strategy plays a critical role in supporting the University's academic and civic missions while delivering sustainable and inclusive environments. Through its implementation, we aim to:

- Establish a vibrant, innovative University Quarter in Camden's Knowledge Quarter.
- Create a world-class academic hub in Senate House and Stewart House.
- Deliver high-quality, sustainable student accommodation within a vibrant, mixed-use community.
- Prioritise environmentally sustainable development and energy efficiency across the entire estate.

## 5. Our Commitment

We recognise the University's responsibility to lead on environmental action and social sustainability, aligned with our values and strategic priorities. We commit to:

- Achieving net-zero operational carbon emissions and reducing emissions across Scopes 1, 2, and 3.
- Ensuring a minimum 10% biodiversity net gain on all developments.
- Embedding sustainability into curricula, research, operations, and partnerships.
- Implementing climate adaptation aligned with a 3°C warming scenario.
- Promoting a circular economy and targeting zero residual waste.
- Actively engaging stakeholders to co-create a resilient, equitable, and sustainable future.
- Reducing the risk and minimise the impact from university activities by controlling emissions, meeting regulatory standards and implementing emergency response procedures to prevent pollution.

## 6. Compliance and Environmental Management

The University will:

- Comply with all applicable legal requirements and other compliance obligations.
- Conduct regular audits, impact assessments, and environmental risk reviews.
- Integrate sustainability criteria into capital investments and procurement.
- Maintain an ISO 14001:2015 certified Environmental Management System (EMS), see appendix for EMS scope.
- Leadership annually set and biannually review strategic environmental SMART targets.
- Continually improve the Environmental Management System to:
  - Enhance the University's environmental performance
  - Manage its negative environmental impacts to reduce or eliminate them
  - Recognise its positive environmental impacts to enhance, communicate and promote them

## 7. Monitoring and Reporting

We will monitor and report performance against sustainability Key Performance Indicators (KPIs), including:

- Annual CO<sub>2</sub>e inventories (Scopes 1, 2 & 3).

- Waste, water, biodiversity, and energy performance metrics.
- Sustainability literacy across the university community.
- Climate risk assessments and adaptation progress.

Progress will be published annually in the University of London Sustainability Reports.

## **8. Stakeholder Engagement**

We commit to fostering a culture of collaboration and transparency by:

- A. Engaging students, staff, alumni, member institutions, suppliers, and local communities and authorities.
- B. Promoting behavioural change through training, campaigns, and leadership development.
- C. Sharing best practices across the federation and with international partners.
- D. Invite and respond to feedback and suggestions for on-going environmental improvements and promote best practice.

## **9. Governance and Accountability**

- Vice-Chancellor's Executive Group (VCEG): Holds ultimate accountability, ensuring that sufficient and appropriate people and financial resources are made available and maintaining compliance is part of an annual audit of the systems.
- Senior Management Group (SMG): Responsible for policy delivery across their domains.
- Head of Sustainability: Oversees implementation, strategic direction, risk management, stakeholder engagement and reporting.
- Board of Trustees: Receives and reviews annual progress updates.

To ensure maximum effectiveness, this policy is reviewed annually by the Head of Sustainability, approved by the Executive Director of E&PS, and they will fully reassess the policy every five years to ensure alignment with evolving science, legislation, and stakeholder expectations. It is a living framework for continuous learning, innovation, and improvement.

## B. EMS SCOPE (CD02)

Version: 2.2

Approved by: Natalie Isaac

Version date: May 2025

Department: Estates and Property Services

### 1. Purpose of document

To define and document the scope of the University of London's Environmental Management System (EMS) in accordance with the requirements of the International Standard EN ISO 14001:2015.

For the purposes of ISO 14001:2015 certification, the EMS scope covers the following:

- **Provision of facilities management (FM) services at the following key University of London buildings:**
  - Senate House, Stewart House, IALS, The Warburg Institute, all university operated student residences and grounds.

The following are **not included** within the scope, as the organisation does not have direct control. However, they are within the sphere of influence and so will be affected through the EMS by means of contract management, communication programmes or participation in sustainability working groups.

- Activities, products and services carried out by other organisations on property owned by the University and leased to these organisations.
  - In the case of related organisations that maintain distinct operations and space from the University such as Cartwright Garden Halls Limited and Eleanor Rosa House, the EMS scope will not include these except to the extent that they are within the University's scope of influence and will be included in working groups and communication programmes.
- Activities, products and services carried out by the organisation in properties overseas
  - In this case the University of London Institute in Paris (ULIP)
- Building developments and refurbishments.
  - The University will seek to provide guidance and influence on environmental and sustainability issues where applicable. Any new development will be included in the scope once the building becomes operational, providing FM services are provided by the University of London and the University of London's contractors.
- The scope will be reviewed regularly to reflect changes in the University's Estate or operations. Current anticipated changes include:
  - Refurbishment of Lansdowne Terrace Georgian town houses

### **C. ENVIRONMENTAL MANAGEMENT PROCEDURES (List\*)**

- PR – Determining context, needs and expectations – to be developed
- PR – Risk and Opportunities – to be developed
- PR01 Identification of Environmental Aspects & Impacts Procedure
- PR02 Compliance register and evaluation
- PR03 Environmental Objectives and Planning to Achieve Them Procedure
- PR04 Competence, Training & Awareness Procedure
- PR05 Communications Procedure
- PR06 EMS Documentation, Control of Documents and Records
- PR16 Records Retention Schedule for Environmental Management
- PR07 Operational Control Procedure
- PR08 Measurement and Monitoring
- PR09 EMS Non-conformity, corrective action procedure
- PR10 Internal EMS Audit and Compliance Procedure
- PR11 Management Review Procedure
- PR12 Incidents, Complaints & Requests for Information Procedure
- PR14 Estate Management Statistics

*\* See Appendices for full documentation*



## D. DOCUMENT MANAGEMENT

### Changes to the Environmental Management Policy:

Members of the Sustainability Team are able to update this document, but updates must be approved by the Executive Director of Estates and Property Services. For all other members of staff, if you think changes are required, please contact [sustainability@london.ac.uk](mailto:sustainability@london.ac.uk). Changes to this document will be made by a member of the Sustainability Team, approved by the Executive Director of Estates and Property Services, recorded below, and a new version will be created.

### Reviews, updates and approvals:

Version no. updated	Change made	Name	Date updated/ reviewed	Approved by	Date approved
1.0	Document created and approved	Natalie Isaac  Maddie Reason	April 2025	Emma Rees	May 2025