

University of London Distance and Flexible Learning Programmes Fees Schedule 2025-2026

- 1 Summary
- 1.1 Fees listed in this document relate to the 2025-2026 Academic Year and the associated sessions (where applicable) and are effective from 1 December 2024.
- 1.2 This document sets out the rules for Programme fees, and fee refunds under the Refund and Compensation Policy, for students studying on University of London distance and flexible learning programmes. This document also explains additional fees you may need to pay to third parties.
- 1.3 This document supersedes any previous fee schedule information <u>published</u> <u>online</u>. For study in any subsequent Academic Year, the fee rules in place at that time will apply.
- 1.4 University of London charges different fees depending on a number of factors. These factors are your programme of study, which country you study in, and how you are supported in your learning.

Contact us

- 1.5 Please use the <u>enquiries form</u> for any questions; or ask a question via the <u>portal</u>.
- Programme fees: Organizational Psychology / Human Resource Management (MSc, PGDip, Individual Modules)
- 2.1 2025-26 Programme fees refer to the September 2025, January 2026 and April 2026 study sessions.

Master of Science in Human Resource Management		
Master of Science in Organizational Psychology		
Postgraduate Diploma in Human Resource Management		
Postgraduate Diploma in Organizational Psychology		
Either: Full course fee*:		
MSc	£17,439	
Postgraduate Diploma	£14,541	
Or: Modular fees (Pay-as-you-go) - MSc or Postgraduate Diploma:		
Registration fee	£2,861	
Module fee, per 15-credit compulsory module	£1,460	
Research Proposal module fee	£1,449	
Dissertation module fee	£1,449	
Individual module taken on a stand-alone basis (per module)	£1,744	

Page 1 of 6 Fees Schedule 2025-26

Other fees (where applicable)	
Application fee for recognition of prior learning (per module)	£68
Assessment resit fee for one paper	£278
Assessment resit fee for two papers, or Dissertation	£437
Assessment resit fee for three papers	£598
Assessment resit fee for four papers	£753
Assessment resit fee for five papers	£911
Access to study materials/Computer Conferencing fee when retaking a module (if required)	£200

^{*} If you wish to pay all the module fees of the MSc or PGDip as a single upfront payment, you can pay the full course fee by selecting all the modules for the MSc/ PGDip when you first register. This fee does not include resit fees, applications for Recognition of Prior Learning and fees payable to a University of London Recognised Teaching Centres, if applicable.

2.2 Programme Fees may be paid in one of two ways:

- 1. A single upfront payment covering the registration fee and all the module fees: Or
- 2. At your initial point of registration, the registration fee plus the fees for the modules you wish to study that term. In subsequent terms, only the fees for any new modules studied are payable.
- 2.3 The module fee is payable for each module to be studied (if you have not paid the full course fee). This fee includes entry to the first assessment attempt for that module. Any subsequent attempts will be charged as indicated in the table above.
- 2.4 An assessment resit fee is payable when entering for an assessment to resit a previously failed module, or to resubmit a previously failed Dissertation.
- 2.5 If you are permitted to transfer to the MSc Organizational Psychology or the MSc Human Resource Management from the PGDip Organizational Psychology or PGDip Human Resource Management, you will not normally be required to pay a new registration fee for the degree but will be required to pay the appropriate remaining module fees.
- 2.6 If you are permitted to proceed from an Individual module taken on a stand-alone basis to the MSc/PGDip Organizational Psychology or Human Resource Management, you will be required to pay the relevant registration fee and the fee for the remaining modules.

3 Setting and changing fees

- Fees are reviewed annually and are published on the Course fees webpage. The 3.1 fees you will be required to pay in the following Academic Year will be published in the spring of the preceding Academic Year.
- 3.2 University of London distance and flexible learning programmes allow students to study flexibly over an extended period. Therefore, it may be necessary to make changes to fees, rules and policies during your period of registration.
- 3.3 All fees may typically increase by up to 5% each Academic Year.

Page 2 of 6 Fees Schedule As an example, if you pay module fees on your programme and your module fee in 2025-26 is £1000 then your module fee in 2026-27 will typically increase to be £1050.

You should consider how many modules you take each year and the additional costs you may be charged.

4 Which fees apply

- 4.1 The fee and the fee types you pay will depend on a number of factors:
 - a) Your programme of study
 - b) The country in which you reside when you register for an academic year/ the module. This will be based on your residential address This must not be a temporary or work address. We reserve the right to request evidence of your residential address. See 'UK Residents' for further information on UK Tuition Fee Loans.
 - c) The type of support you receive as part of your programme.

5 Additional costs

- 5.1 The published fees do **not** include fees payable to a third party, such as:
 - a) tuition costs payable to a Recognised Teaching Centre
 - b) Fees charged by your examination centre for examinations
 - c) Goods or Services Tax (GST)
 - d) local VAT or levies (i.e. Ghana)
 - e) sales tax
- 5.2 The published fees do not include costs for travel to your Recognised Teaching Centre or for your examinations.
- 5.3 While we endeavour to provide as many readings as possible through our Online Library, some programmes may require you to purchase textbooks.
- 5.4 An administrative fee of £50 will be charged to those students who exceptionally are reimbursed fees once the 14-day cancellation period has passed. For details of when you may be eligible for a refund see the Refund and Compensation Policy.

Assessment fees

- 5.6 Examination Centre fees apply to programmes that hold examinations at designated local Examination Centres. Please consult your Programme Specification and Regulations to determine the assessment method for your programme. You should contact your proposed Examination Centre for details of their fees to factor them into the overall cost of completing the programme. These fees range from approximately £50 to £135. The fee to sit in a London Exam Centre is £109. These fees are paid directly to the Examination Centre unless the University collects them on the Centre's behalf.
- 5.7 Depending on your programme of study, the University may charge an Online Examination Administration fee of £11 for each examination paper held online.
- 5.8 You may be charged a Live Proctoring fee of £31 instead of an Examination Centre fee. This fee is charged by a third party designated by the University to proctor the examination or collected by the University on behalf of the third party.
- The Examination Centre fee or Live Proctoring fee is in addition to the Online 5.8 Examination Administration fee of £11 for each examination paper held online (if applicable to your programme of study).

Page 3 of 6 Fees Schedule

Sales Tax

- 5.9 The University is required to add Sales tax to certain fees paid by students who are resident in certain countries. Further information can be found on our webpage.
- All student fees shown are net of any local Value Added Tax (VAT), Goods and 5.10 Services Tax (GST) or any other sales tax payable by the student in their country of residence. Where the University is required to add GST or any other sales tax or statutory charges at the local statutory rate, this will be added to the fees shown during the payment process. For students who are resident in the UK, our fees are exempt from VAT.

6 What to pay

- 6.1 Where you pay an initial registration and/or continuing registration fee you must pay this fee by the deadline for the Academic Year to be registered with us. Where you pay a module fee you must pay the fee for at least one module by the deadline to be registered with us. See our information on Undergraduate loans and Postgraduate loans for where there may be exceptions.
- 6.2 Where you pay an assessment entry fee, or a resit fee you must pay this fee to be entered for the corresponding assessment. Depending on the programme this will either be presented at registration or may be presented during your assessment entry, where applicable.
- 6.3 You must pay the registration/module fees by the registration closing date for the Academic Year/chosen study session.

7 How to pay

- 7.1 Details on how to pay your fees are available on the website.
- 7.2 VLE access will not be available, and where applicable materials will not be despatched, until Programme Fees have been received.
- 7.3 Your payment provider may apply additional transaction fees, including in respect of any refunds. (If in doubt, please check with them before making a payment.) Further information about fee payment options can be found in the link above.
- 7.4 Generally, students whose fees are paid by sponsors will be expected to correspond directly with their sponsor regarding Programme Fees. The University can provide an invoice, if needed, upon request.
- 7.5 When we receive your payment, we will give you a registration date that marks the beginning of your registration period with us.

UK Residents

7.6 Information about loans for UK residents can be found here. Some courses have a different fee for UK residents.

8 Definitions

8.1

for the purposes of this document, this means the period of your current registration. An Academic Year starts on 1 August and ends on 31 July. There may be entry points throughout this period. Students are expected to study for their session dates, and these may continue into the next
Academic Year period.

Page 4 of 6 Fees Schedule

Application fee	means the non-refundable fee for your application to be considered by us, if applicable to your programme of study.
Assessment entry fee	means the fee payable on some programmes to enter for assessment.
Continuing registration fee	means the fee which you are required to pay (where applicable) in order to re-register with us for each Academic Year after the first year of your studies.
Examination centre	means the Examination centre where you sit assessments, if applicable to your programme of study.
Examination centre fee	means the fee paid to your local Examination centre, if applicable to your programme of study.
Fee schedule	means this document.
Full course fee	for some programmes you can choose to pay for the full programme when you initially register with us. Where you pay the full course fee this includes: - Module/ course fee for each module required to complete the qualification. Note that where you have the option to change module will be charged an additional module fee unless specified. - First assessment attempt for each module course required to complete the qualification. Where you pay the Assessment entry fee this is not included in the Full course fee.
Initial registration fee	means the fee you are required to pay to register with us for your first Academic Year. For some Programmes, this may be included in a module/ course fee as indicated in the published fee schedule for the relevant Programme.
Module fee	the majority of our programmes you can pay as you go. You pay the module fee for each module you register for at the point of registration. Normally this will include the first assessment attempt. You should check the programme details as some programmes have a separate assessment fee.
Module continuation fee	means the fee payable to the University, where applicable, where you defer your assessment for a module or need to resit. You will be required to pay a module continuation fee in order to take the assessment in a subsequent session.
Online examination administration fee	means the fee payable to the University for each examination paper held online, if applicable to your programme of study. This fee will be charged at the point of exam entry and is in addition to module and examination fees as advertised for your programme.
Programme Fees	means fees payable to the University which include, where applicable, Registration Fees, Continuing Registration Fees, module/course fees, and assessment entry fees as indicated in the published fee schedule for the relevant Programme.
Registration deadline	means the last date for online registration with us as notified to you in the Offer.

Page 5 of 6 Fees Schedule 2025-26

Resit fee	means the fee payable, where applicable, when you take an assessment as a resit or resubmission. You must pay this by the deadline.
Study session	means a defined period of time allocated for the study of a specified module, or modules.
University of London Recognised Teaching Centre (RTC)	means a teaching centre that supports students studying for the Programme and is recognised under the University of London Teaching Centres Recognition Framework (TCRF) with the University.
Web supported	Programmes where students are supported online, mostly with the assistance of online tutors. Sometimes as 'online taught'.

8.2 There are other regulations, policies and procedures which apply to your registration (or continuing registration) at the University and your Programme.

General Regulations

Programme Regulations

Refund and Compensation Policy

Terms and Conditions distance and flexible learning programmes

Page 6 of 6 Fees Schedule 2025-26