



**UNIVERSITY
OF LONDON**

COLLEGIATE COUNCIL

Friday, 4 May 2018 at 8.30 am
Court Room, Senate House

MINUTES

PRESENT

Professor Sir Adrian Smith (the Vice-Chancellor) (Chair)
The Baroness Amos of Brondesbury (SOAS)
Professor Deborah Bowman (SGUL) (alternate)
Laura Gibbs (QMUL) (alternate)
Professor Gavin Henderson (RCSSD)
Patrick Loughrey (GC)
Professor Claire Ozanne (HC)
Lucinda Parr (LSHTM) (alternate)
Dr Barbara Pittam (ICR) (alternate)
Professor Stuart Reid (RVC)
Professor Rick Rylance (SAS)
Dr Mary Stiasny (UoLW)
Professor Deborah Swallow (CIA)
Professor Richard Verrall (City) (alternate)

APOLOGIES

Professor Michael Arthur (UCL)
Professor Colin Bailey (QMUL)
Professor Edward Byrne (KCL)
Professor Sir Paul Curran (City)
Professor Jonathan Freeman-Attwood (RAM)
Professor Jenny Higham (SGUL)
Professor David Latchman (Bbk)
Professor Paul Layzell (RHUL)
François Ortalo-Magné (LBS)
Professor Baron Peter Piot (LSHTM)
Dame Minouche Shafik (LSE)
Professor Paul Workman (ICR)

IN ATTENDANCE

Kenneth Cheung (Secretary)
Dr Ghazwa Alwani-Starr (Director of Property and Facilities Management)
Chris Cobb (Pro Vice-Chancellor (Operations) and Chief Operating Officer)
Kim Frost (University Secretary)
Andrew Murphy (Chief Financial Officer)

Minutes of the Previous Meeting on 16 February 2018

- 2400 The Collegiate Council confirmed the Minutes of the previous meeting as an accurate record.

Business Carried Out by Correspondence in April 2018

- 2401 The Collegiate Council received a report by the Secretary on business considered by correspondence since the previous meeting (Confidential Report CC702).
- 2402 Members were informed that, further to the report, the Board of Trustees had subsequently approved that Suzanne McCarthy be invited to receive an Honorary Fellowship at the 2018 Foundation Day Ceremony, and that she had since accepted her invitation.

Matters Arising

- 2403 Members received and noted a report by the Secretary on the matters arising since the previous meeting (Confidential Report CC703).

Vice-Chancellor's Report

- 2404 The Collegiate Council considered the Vice-Chancellor's Report (Confidential Report CC704). Further to the information provided in the report, members discussed the following matters:

University of London Bill

- 2405 It was reported that the University of London Bill had passed its Third Reading in the House of Lords on 3 May 2018, and had been transferred to the House of Commons for its First Reading on 18 May 2018, where the sponsor would be Karen Buck MP (Labour, Westminster North).

Pakistan Tax

- 2406 Members were informed that the University of London Worldwide (UoLW) was awaiting formal confirmation that the Pakistan Tax issue had been finally resolved in favour of the University. It was noted that, on 6 April 2018, the Rawalpindi Bench of the Lahore High Court had made its decision in favour of the University; however, there was a 20-day period during which the Rawalpindi Commissioner of Tax could lodge an appeal, although it was understood that, to date, no such appeal had been lodged.

India Goods and Services Tax / VAT

- 2407 The Pro Vice-Chancellor (International) and Chief Executive of the UoLW reported that, as indicated at the previous meeting, the UoLW was currently considering the impact of the recent Goods and Services Tax / VAT changes in India, which were expected to now also cover the provision of distance-learning programmes.

Recommendation to Confer an Honorary Professorship on Michael Hayman

2408 The Collegiate Council considered the recommendation of the Vice-Chancellor to confer on Michael Hayman the title of the University of London Honorary Professor of the Purpose Economy, as detailed at paragraphs 22-25 of Confidential Report CC704. Members welcomed the proposed appointment; it was noted, in particular, that the role of the Honorary Professor of the Purpose Economy would be to:

- (i) Understand the relationship between profit and purpose, and how UK prosperity could be boosted by socially-motivated businesses.
- (ii) Examine whether purpose-driven businesses could become a mainstream part of the UK economy, and the factors that might accelerate the likelihood of this and the impact that it might make on society.
- (iii) Explore the opportunity for the UK to become the future internationally-recognised home of the purpose economy.

AGREED:

2409 In accordance with paragraph 15 of Regulation 3, to confer on Michael Hayman the title of the University of London Honorary Professor of the Purpose Economy, within the School of Advanced Study (SAS), for a period of five years with immediate effect.

Update on Appointing the Next Vice-Chancellor

2410 The Collegiate Council received, in confidence, an oral report by the Pro Vice-Chancellor (Operations) and Chief Operating Officer ('Pro Vice-Chancellor (Operations)') with regard to the work to appoint the next Vice-Chancellor.

2411 Members were informed that good progress was being made in the work to appoint the next Vice-Chancellor; however, as reported at the previous meeting, since the post would fall vacant shortly in September 2018, the University was in the process of identifying an Interim Vice-Chancellor to cover the intervening period. The Collegiate Council would be provided with further updates on this area of work as soon as practicable.

[CCMM 2412-2417 are considered exempt from disclosure in accordance with Part II of the Freedom of Information Act 2000]

Provision for Heythrop College ('Heythrop') Students Following its Closure

2418 The Collegiate Council considered a report by the University Consultant, Maureen Boylan, with regard to the proposed arrangements for Heythrop's taught degree students following its closure (Confidential Report CC706).

2419 Members noted that Heythrop would vacate its Kensington site by 31 October 2018, and that plans were in place for the final legal and governance steps towards closure, with operational closure expected by

31 January 2019. It was noted that arrangements had already been put in place for 15 of Heythrop's PhD students, who had since registered with the SAS, to enable them to continue to receive appropriate supervision and support, with proper access to learning resources.

- 2420 Members were informed that there might possibly be a small number of Undergraduate and Postgraduate Taught degree students, with recognised extenuating circumstances, who might fail to complete by the end of September 2018, even after exhausting all of Heythrop's scheduled exam boards, resit and appeal arrangements. It was noted that the proposal to register these students directly into the UoLW, as detailed in the report, would be the most appropriate support that could be provided for them. Members were informed that the UoLW had the systems in place to register undergraduates and postgraduates and to contract for appropriate external services, including academic supervision, marking and the management of exam boards. It was noted that the UoLW, therefore, seemed well-placed to safeguard the students' remaining needs and, through contracting with the former Heythrop staff, could provide sufficient continuity of academic and pastoral support, without disruption to these students. The Collegiate Council considered, and was content with, the proposed way forward; members were informed that a further report would be provided at the Collegiate Council meeting on 28 September 2018 to update on whether these measures were likely to be taken.

AGREED:

- 2421 In accordance with Regulation 1, to approve that any Heythrop Undergraduate and Postgraduate Taught student, with recognised extenuating circumstances, failing to complete by the end of September 2018, could be registered directly into the UoLW.

University Student Clubs and Societies

- 2422 The Collegiate Council considered a report by the Associate Director of Strategy and Performance, Richard Elliott, with regard to a proposal in relation to the University's student clubs and societies (Confidential Report CC707).

[CCMM 2423-2425 are considered exempt from disclosure in accordance with Part II of the Freedom of Information Act 2000]

University Finance Report

- 2426 The Collegiate Council received a report by the Chief Financial Officer with regard to the University financial performance covering the six-month period to 31 January 2018 (Confidential Report CC708 and Confidential Appendix CC708A), and the details of the 2017-18 mid-year forecast (Confidential Appendix CC708B).
- 2427 Members noted that the University's continuing operations showed a £1.9M deficit for the six-month period to 31 January 2018, compared with a budgeted deficit of £4.0M, which resulted in a favourable variance of £2.1M. It was noted that the cash position at the end of January 2018 was £62.7M, which represented an increase on the 2016-17 year-end position of £51.7M, and

was in line with the normal seasonal trend of significant cash receipts at this time of year from the Halls of Residence and the UoLW.

- 2428 Members also noted that the University had produced the 2017-18 mid-year forecast following five months of activity to December 2017. It was noted that the forecast showed a full-year outturn of a deficit of £2.9M, compared to a budgeted deficit of £2.7M, exclusive of the exceptional impact of the deal, agreed with Birkbeck, University of London on 20 March 2018, for 32 and 33 Torrington Square. It was reported that the forecast indicated that the University would generate a lower level of operating income than had been budgeted, but that costs would mostly be managed in response to the reduced income expectation. Members noted that the forecast year-end cash position was £39.5M, which was in line with budget.
- 2429 The Chief Financial Officer reported that the enhanced security measures in place at Senate House and Stewart House, which were put in place following the protests and occupations in March 2018, would incur addition costs. However, members were informed that these costs were covered by a contingency budget, and were not expected to be material within the context of the University's overall expenditure.

University Federal Subscription and Member Institution Charges for 2018-19

- 2430 The Collegiate Council considered a report by the Chief Financial Officer with regard to the proposals for the University Federal Subscription and the Member Institution Charges for 2018-19 (Report CC709). Attached were: (i) a summary of the Federal Subscription and Member Institution Charges for 2018-19 (Confidential Appendix CC709A); (ii) the detailed underlying calculations (Confidential Appendix CC709B); and (iii) Ordinance 10 on Funding Federal Activities (Appendix CC709C).
- 2431 It was noted that, as Heythrop would leave the University of London federation during 2018-19, the subscription to be paid by each of the remaining 17 Member Institutions had been reapportioned accordingly thereafter.
- 2432 Members were informed that, at a meeting on 27 April 2018, Member Institution Finance Directors and Chief Financial Officers had considered, and were content with, the proposals contained in Report CC709 and Confidential Appendices CC709A-B.
- 2433 The Collegiate Council was content with the proposals contained in Report CC709 and Confidential Appendices CC709A-B, and agreed to recommend them for onward transmission to the Board of Trustees for consideration at its next meeting on 23 May 2018.

AGREED:

- 2434 To recommend to the Board of Trustees, for its approval at its next meeting on 23 May 2018, the proposed University Federal Subscription and Member Institution Charges for 2018-19, as set out in Report CC709 and Confidential Appendices CC709A-B.

Estates Matters

- 2435 The Collegiate Council received a report by the Director of Property and Facilities Management with regard to a number of Estates matters (Confidential Report CC710).
- 2436 Members were informed that a meeting, with the Finance Directors of Member Institutions who had expressed an interest in the potential development of an Intercollegiate Teaching Block on the vacant north-east area of Senate House, was scheduled to take place on 18 June 2018 to consider the options to develop the site.
- 2437 It was reported that discussions had recently been initiated between the University and Queen Mary University of London (QMUL) with regard to the possibility of accommodating QMUL's School of Law on the vacant site at 20 Russell Square, which would be ideally situated next to the Institute of Advanced Legal Studies.

Mapping Higher Education Estates for Regeneration Partnerships

- 2438 The Director of Property and Facilities Management delivered a presentation on Mapping Higher Education Estates for Regeneration Partnerships. It was reported that the University had made a significant contribution to develop an interactive online open-source map of the higher education estate across London. It was envisaged that the work would strengthen the efforts in co-ordination between the London boroughs and the capital's higher education sector to support the development of teaching and residential space as well as regeneration through the economic activity that higher education brings to local areas. The Collegiate Council welcomed the prospect of the new resource, which was likely to be of great assistance for Member Institutions. Members were informed that a launch of the Mapping Higher Education Estates for Regeneration Partnerships had been arranged at City Hall London on 19 June 2018, between 5pm and 6.30pm, and that members would receive their invitations to this event in due course.

Reports from the Boards of the Central Academic Bodies and Activities

Board of the SAS

- 2439 The Collegiate Council received a report of the Board of the SAS meeting held on 27 March 2018 (Report CC711).
- 2440 Members noted that the Board of the SAS had approved the change of title of one of its programmes from the LLM in Advanced Legislative Studies to the LLM in Drafting Legislation, Regulation and Policy.

Senate House Library (SHL) Board

- 2441 The Collegiate Council received and noted a report of the SHL Board meeting held on 27 February 2018 (Report CC712).

Board of the University of London Institute in Paris (ULIP)

- 2442 The Collegiate Council received and noted a report of the Board of the ULIP meeting held on 13 March 2018 (Confidential Report CC713).

Board of the UoLW

- 2443 The Collegiate Council received a report of the Board of the UoLW meeting held on 20 March 2018 (Confidential Report CC714).
- 2444 Members noted, in particular: (i) the Board's decision to approve that, subject to consultation with programme directors, the Combined Degree Scheme (CDS) in its current form should be withdrawn, and that the UoLW should consider options for the form of a future CDS; and (ii) a list of the recommendations from the Institutions Sub-Committee that had been noted/approved by the Board (provided at Appendix CC714A).

Report from the Trust Funds Committee – Member Institution Spending Returns

- 2445 The Collegiate Council received a report from the Trust Funds Committee with regard to the spending returns recently submitted by Member Institutions for 2016-17 (Report CC715).
- 2446 Members noted the progress made by the Trust Funds Committee to increase Member Institutions' awareness of available monies, to encourage Member Institutions to spend their allocated monies and, where appropriate, to transfer the administration of trusts to Member Institutions where a Member Institution was the sole beneficiary under the deeds of a trust.

Action Taken Under Delegated Authority

- 2447 Members noted a report by the Secretary with regard to recent actions taken by the Vice-Chancellor under delegated authority (Report CC716).

Confirmed Minutes of the Board of Trustees Meeting on 31 January 2018

- 2448 Members noted the Confirmed Minutes of the Board of Trustees meeting held on 31 January 2018 (Report CC717).

Unconfirmed Confidential Minutes of the Board of Trustees Meeting on 21 March 2018

- 2449 Members noted the Unconfirmed Confidential Minutes of the Board of Trustees meeting held on 21 March 2018 (Confidential Report CC718).

Dates of Future Meetings

- 2450 Members noted the dates of future meetings as follows (all on Fridays commencing at 8.30 am, with breakfast served at 8.00 am):

2017-18

6 July 2018.

2018-19

28 September 2018;

7 December 2018;

15 February 2019;

3 May 2019; and

5 July 2019.

2019-20

27 September 2019;

6 December 2019;

21 February 2020;

1 May 2020; and

3 July 2020.

Any Other Business

Council for National Academic Awards (CNAА) Art Collection

- 2451 The Principal of The Royal Central School of Speech & Drama reported that the ownership of the CNAА Art Collection was in the process of being transferred to the University, where it was currently on loan. It was suggested that this valuable Collection, some of which was already displayed at the University, might be better publicised with a view to making the artworks accessible and enjoyed more widely. Members agreed that an update on this matter would be prepared for the next meeting.

Tribute to the University Secretary and Director of HR

- 2452 The Collegiate Council noted that, as reported at its previous meeting, Kim Frost, the University Secretary and Director of HR, would retire in summer 2018, although members were informed that this would be his final Collegiate Council meeting. Members noted that Kim had joined the University in 2003 as the Director of Personnel, subsequently becoming the Director of HR, and had been appointed the University Secretary and Director of HR in January 2017. On behalf of the Collegiate Council, the Chair thanked Kim for his significant contribution to the University and wished him well for the future.