



**UNIVERSITY  
OF LONDON**

# **Readmission Policy**

## **Intercollegiate Halls**

**[london.ac.uk/halls](https://london.ac.uk/halls)**

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Every year we offer our current residents the opportunity to apply for a second year of residence in an Intercollegiate Hall. Each hall reserves a small proportion of its bed spaces for returning students, with a fixed number of different room types reserved. It is not possible to guarantee a particular room type or location to any individual student.

We always receive many more applications than there are spaces available for returning students. The criteria listed below are used to determine which applications are successful. The readmission decision is final and is not open to appeal.

## Exclusion criteria

A student will not be offered readmission if they meet any of these exclusion criteria. These criteria are fixed. No exceptions will be made. The Warden, Hall Manager and other staff do not have discretion to waive these exclusion criteria.

- a) The student has stayed in Halls for two years or more – except where additional years are offered, at the University's sole discretion, as a *reasonable adjustment for a relevant disability*, or for a student who is eligible and has previously registered for our *enhanced support for care leavers and estranged students*.
- b) The student has received a Notice to Terminate License (NTL) or more than one final reminder due to late payment of accommodation fees.
- c) The student has received a finding of misconduct (whether minor or serious) by a Hall Warden under the Intercollegiate Halls Student Disciplinary Procedure.
- d) The student will not be a registered full-time student at a publicly-funded UK university for the following academic year.

## Prioritisation criteria

The following criteria may increase or reduce the priority given to a student for readmission.

- a) The student has a relevant medical condition or disability, the management of which is directly benefitted by living in halls (increased priority, subject to the requirements explained in the next section below).
- b) The student is eligible for and has previously registered for our enhanced support for care leavers and estranged students (increased priority).
- c) The student has received ongoing pastoral or wellbeing support from the Hall Warden (increased priority).

- d) The student has made a sustained, active, positive contribution to the social and community life of the hall (increased priority). Please note that meeting this criterion requires more than the mere absence of a negative impact on the hall community.
- e) The number of First or Final payment reminders the student has received (each reminder reduces the priority).

## Readmission on grounds of disability or other medical condition

If you would like to be considered for readmission to halls on grounds of a medical condition or disability, you will need to submit a supporting letter from a doctor as part of your application. The doctor must be registered in the UK or an EU/EEA country. The letter must be written in English on official paper and signed or stamped by the doctor, and must clearly state that the doctor recommends readmission to the Intercollegiate Halls. It is not sufficient only to provide proof that you have a particular medical condition: it must be clearly stated that the doctor specifically recommends readmission to halls.

*Dear Doctor*

*The University of London kindly requests your opinion as to whether this student will significantly benefit from an additional year of living in our halls of residence on medical grounds.*

*To help us prioritise those students with the greatest genuine need, our policy is that a diagnosis alone is not sufficient reason for automatic readmission to the halls. For readmission to the halls on medical grounds to be guaranteed, there must be a clear benefit to the student of living in halls, over and above the benefits that all students naturally enjoy from living on campus.*

*If you do choose to support this student's application for readmission to the Intercollegiate Halls, we would be grateful if you could include in your letter a clear statement*

*(a) that you recommend readmission on medical grounds;*

*(b) how the student's management of their medical condition would be aided by living on campus for another year; and*

*(c) if you recommend any specific additional measures (e.g.: room type or floor location) that the halls should implement to support the student.*

*Yours faithfully*

*Dr Adrian Clark*

*Student Health & Wellbeing Manager, University of London*

## Withdrawal of readmission offers

If a student is offered a place for readmission but goes on to meet any of the exclusion criteria listed above before the beginning of the next academic year, the readmission offer will be withdrawn and the student will forfeit the place that had been reserved for them.

## Unsuccessful applications

If you choose not to re-apply (or if your application is not successful) then students from all Colleges, (except QMUL), are welcome to use the University of London Housing Services Office to support their search for alternative housing for next year <https://housing.london.ac.uk>.

Readmission decisions are final and are not open to appeal or reconsideration.

The waiting list for all Intercollegiate Halls will open on 3rd September 2024. Information about the waiting list and how to apply will be posted on our website in the summer.

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