

DOCUMENT ENCLOSURE FORM

Please complete this form, in conjunction with 'Section 5 – Submitting your application' of the Guidance Notes for Online applications.

- All the necessary documentary evidence must be received by the Admissions Office in support of your application, before the application can be processed and a final decision taken.
- If unable to upload verified copies, please post the verified documents to the Admissions Office of the University of London, together with this Document Enclosure Form, to the address given at the foot of this form.
- Please **DO NOT** send original documents.
- If you are unable to submit the appropriate evidence for one or more of your qualifications, you should enclose a letter giving the reason(s) for the omission.

Title: Mr Mrs Miss Ms Other

Student number
(as given on the acknowledgement that was recently emailed to you)

Surname/
Family name

First names/
Given names

A. Personal identification Photocopied evidence (in English) of full name and date of birth
(Please enter a ✓ in the space provided.)

Birth certificate

Passport

Marriage certificate

Deed poll

Naturalisation certificate

Alien's registration certificate

National identity card

Statutory declaration

B. Certificates Enter the **number** of certificates **enclosed** in the space provided (not the number of exams taken/passed).

CSE

School certificate

GCE 'A' Level

Higher school certificate

GCSE 'O' Level

Other public educational certificates

Evidence of your proficiency in English

Degree certificate (Give precise details of documentary evidence sent).....
.....
.....

Certificates relating to professional qualifications – including Bar certificates if applicable (Give precise details of documentary evidence sent).....
.....
.....

C. 'Work experience route' of BSc CIS/BSc CC degrees (only)

CV enclosed

Work reference enclosed

Signed

Date

Address: Admissions Office, University of London, Ground Floor,
Stewart House, 32 Russell Square, London WC1B 5DN

For office
use only

Date of
return
/ /