



**UNIVERSITY  
OF LONDON**

# Programme Specification 2022–2023

## Laws

Bachelor of Laws (LLB)  
Certificate of Higher Education in  
Common Law  
Graduate Diploma in Commercial  
Law and Individual modules

**Important document – please read**



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## Important information regarding the Programme Specification

**Last revised: 5 September 2022**

The Programme Specification gives a broad outline of the structure and content of the programmes, the entry level qualifications, as well as the learning outcomes students will achieve as they progress. Some of the information referred to in this programme specification is included in more detail on the University of London website. Where this is the case, links to the relevant webpage are included.

Where links to external organisations are provided, the University of London is not responsible for their content and does not recommend nor necessarily agree with the opinions expressed and the services provided at those sites.

If you have a query about any of the programme information provided, whether here or on the website, registered students should use the *Ask a Question* tab in the [Student Portal](#) otherwise the *Contact Us* button on each webpage should be used.

### Terminology

The following language is specific to Undergraduate Laws:

**Module:** Individual units of the programme are called modules. Each module is a self-contained, formally-structured learning experience with a coherent and explicit set of learning outcomes and assessment criteria.

### Key revisions made

Programme specifications are revised annually. The relevant committee of Undergraduate Laws, as part of its annual review of standards, confirms the programme structure and the educational aims and learning outcomes, and advises on any development in student support.

Where changes have been made which may impact on continuing students, these are listed below. For all new students, the programme and general information provided in this document is correct and accurate and will be applicable for the current year.

### Significant changes made to the Programme Specification 2022-2023

- 1) From 2023-2024, **only those students registered with a Recognised Teaching Centre or following a prescribed online supported learning route will be permitted to register on UG Laws programmes.** The last entry point for students studying independently will be May 2023. No students studying independently will be permitted to register on Undergraduate Laws programmes after May 2023.
- 2) *Labour law in global context* [LA3018] will be withdrawn from 2022-2023.
- 3) *Alternative Dispute Resolution* [LA3011] continues to be suspended in 2022-2023.
- 4) *Civil and criminal procedure* [LA3004] will be suspended in 2022-2023. *Civil and criminal procedure* [LA3004] will be withdrawn from 2023-2024.
- 5) From 2022-2023, only those students with a registration date of 1 November 2021 or earlier will be permitted to study on the *Concurrent Pathway*.

- 6) From 2023-2024, Commercial law [LA2017] and International commercial law [LA3009] will be suspended and a new commercial law module will be offered at Level 5 [LA2015]. If you are registered for Commercial law [LA2017] or International commercial law [LA3009] you should successfully complete it by October 2023.

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## Alternative Assessments during the Coronavirus (COVID-19) Outbreak

In line with our current General Regulations, the University may offer you alternative assessments where necessary. This includes holding online timed assessments in place of written examinations, which are usually held at examination centres. Please note that this statement replaces any published information relating to assessments or written examinations in any of our materials including the website. Previously published materials relating to examinations should therefore be read in conjunction with this statement.

The University of London continues to work towards supporting the academic progression of all its students. The University also continues to be mindful of the health and wellbeing of its students during this pandemic, whilst protecting the academic standards of its awards.

## Programme title and awards

Undergraduate degrees of the University of London are awarded with Honours. The award certificate will indicate the level of the academic performance (Honours) achieved by classifying the award. The classification of the degree will be based on the ratified marks from the completed assessments.

The standard classification system for Bachelor's degrees with Honours is:

First-Class; Upper Second-Class; Lower Second-Class; Third-Class.

A Pass Degree or Ordinary Degree is a degree without Honours.

Specific rules for the classification of awards are given in the [Programme Regulations](#), under Scheme of Award.

### Programme titles

Undergraduate Laws

### Awards

Bachelor of Laws Honours Degree

Certificate of Higher Education in Common Law

Graduate Diploma in Commercial Law

### Intermediate qualifications

The intermediate qualification for Undergraduate Laws is the Certificate of Higher Education in Common Law.

Students registered on the Certificate of Higher Education in Common Law will be awarded that qualification if they complete the requirements for that award.

### Exit qualifications

BA in Law (unclassified) (10 modules)

Diploma of Higher Education in Law (eight modules)

Certificate of Higher Education in Law (four modules)

An exit qualification is an intermediate qualification for which the student did not register at the outset. An exit qualification is awarded on completion of specific modules (or credit accumulated) on the LLB if the student leaves the programme or is unable to complete it.

Exit qualifications are awarded at the discretion of the Board of Examiners. A student who has accepted an exit qualification is not permitted to register again for the same award with the University of London.

## Individual modules

There is also provision for individual modules of the LLB to be studied on a stand-alone basis.

### Award titles may be abbreviated as follows:

Bachelor of Laws Honours Degree – LLB

Certificate of Higher Education in Common Law – CertHE Common Law

Graduate Diploma in Commercial Law – GradDip Commercial Law

BA in Law (unclassified) – BA Law

Diploma of Higher Education in Law – DipHE Law

Certificate of Higher Education in Law – CertHE Law

## Level of the programmes

The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (FHEQ) forms part of the UK Quality Code for Higher Education of the [Quality Assurance Agency for Higher Education](#) (QAA).

The awards are placed at the following levels of the FHEQ:

- |   |         |
|---|---------|
| • Bachelor of Laws Honours Degree               | Level 6 |
| • Certificate of Higher Education in Common Law | Level 4 |
| • Graduate Diploma in Commercial Law            | Level 6 |
| • BA in Law                                     | Level 6 |
| • Diploma of Higher Education in Law            | Level 5 |
| • Certificate of Higher Education in Law        | Level 4 |

Individual modules are offered at Levels 5 and 6.

### Relevant QAA subject benchmarks group(s)

See the [QAA website](#) for information [here](#).

### Awarding body

University of London

### Registering body

University of London

## Academic direction

The following member institutions contribute to the programmes: Birkbeck; King's College London; the London School of Economics and Political Science; Queen Mary, University of London; SOAS; and UCL.

## Accreditation by professional or statutory body

Practising law in England and Wales currently involves three stages of training for both intending solicitors and barristers: the academic stage; the vocational training stage; and the practical training stage.

Changes to the vocational stage of training for both solicitors and barristers were introduced from the 2020/21 academic year. The following websites should be consulted for updates:

Solicitor

[Solicitors Regulation Authority updates](#)

[The Law Society updates](#)

Barrister

[Bar Standards Board updates](#)

**Students wishing to become lawyers must contact the relevant professional or statutory body in the jurisdiction where they hope to practise to find out if the University of London LLB will satisfy, or contribute to, their requirements for the academic stage of legal training.**

## Language of study and assessment

English

## Mode of study

Flexible and online or locally supported study.

For the CertHE Common Law, students are required to attend a full or part-time course of instruction at a teaching centre that is recognised by the University to teach the programme.

The [website](#) provides further information about the University's Recognised Teaching Centres.



## Programme structures

### LLB

The LLB is offered for both Standard and Graduate Entry, as follows:

<b>Standard Entry (360 credits)</b>	<b>Graduate Entry (270 credits)</b>
4 compulsory modules at Level 4	3 compulsory modules at Level 4
1 compulsory module at Level 5 3 optional modules at Level 5	1 compulsory module at Level 5 2 optional modules at Level 5
1 compulsory module at Level 6 3 optional modules at Level 6	1 compulsory module at Level 6 2 optional modules at Level 6

Further information on module selections can be found in the [Programme Regulations](#).

### CertHE Common Law

The CertHE Common Law requires completion of four modules at Level 4. Students successfully completing this award are eligible to transfer to the Standard Entry LLB.

### GradDip Commercial Law

The GradDip Commercial Law requires completion of four modules: two compulsory modules, Contract law (Level 4) and Commercial law (Level 5); and two optional modules from Intellectual property (Level 6), Company law (Level 6), International commercial law (Level 6), Alternative Dispute Resolution (Level 6), Conflict of laws (Level 6) and Labour law in global context (Level 6).

### Individual modules

We offer some modules from the LLB as individual modules. All individual modules require 300 notional study hours and will be examined in accordance with the requirements set out in the module descriptors.

Full details of the Scheme of Award are included in the [Programme Regulations](#).

### Maximum and minimum periods of registration

The maximum and minimum period of registration, from a student's effective date of registration, are:

	<b>Minimum</b>	<b>Maximum</b>
<b>LLB Standard Entry</b>	Three years*	Six years
<b>LLB Graduate Entry</b>	Two years	Six years
<b>CertHE Common Law</b>	One year	Five years
<b>GradDip Commercial Law</b>	One year	Five years
<b>Individual modules</b>	One year	Two years

\*This period may vary if recognition of prior learning or credit transfer is permitted.

Study materials are made available after registration and on payment of the applicable fee.

### **Credit value of modules**

Further information about the credit systems used by universities in the UK and Europe is provided by the [Quality Assurance Agency](#) and the [European Credit Transfer and Accumulation System](#).

Where credits are assigned to each module of a programme, credit indicates the amount of learning carried out in terms of the notional number of study hours needed and the specified Framework for Higher Education Qualifications of the UK Degree-awarding Bodies (FHEQ) level indicates the depth, complexity and intellectual demand of learning involved. The UK credits and the European Credit Transfer and Accumulation System (ECTS) values for the LLB, CertHE Common Law and GradDip Commercial Law are indicated below.

For the LLB, CertHE Common Law and GradDip Commercial Law each module has been assigned a credit value of 30 at either FHEQ Level 4, 5 or 6.

- Standard Entry LLB requires completion of 360 credits in total, equivalent to 180 ECTS credits.
- Graduate Entry LLB requires completion of 270 credits in total, equivalent to 135 ECTS credits.
- CertHE Common Law requires completion of 120 credits in total, equivalent to 60 ECTS credits.
- GradDip Commercial Law requires completion of 120 credits in total, equivalent to 60 ECTS credits.

One UK credit equates to a notional ten hours of study.

### **Recognition of prior learning**

Recognition of prior learning is a generic term for the process by which we recognise and, where appropriate, award credit for learning that has taken place elsewhere, before entry onto this programme of study.

Where the prior learning covered a similar syllabus to a module/course studied elsewhere, credit will be awarded as if you took the LLB module/course.

See the [General Regulations](#) (Section 3) and the Programme Regulations [here](#) for more rules relating to prior learning.

The completion of an individual module or any module on the GradDip Commercial Law will not be taken into account for the purposes of awarding recognition of prior learning or credit for the LLB.

We do not consider recognition of prior learning or accept credit transfer for any module of the GradDip Commercial Law or Graduate Entry LLB.

If you are a CertHE Common Law student and have passed at least three modules, including *Legal system and method* [LA1031], you may apply for credit transfer up to a maximum of four Level 4 modules on the Standard Entry LLB.

An applicant may be considered for recognition of prior learning if they have successfully completed, within three years prior to the date of application, four Level 4 modules or equivalent examination of an appropriate degree at a university acceptable to the University of London. The applicant must:

- have passed all the necessary assessments and examinations in any full year of study for which they wish recognition of prior learning to be awarded; and
- have not failed any part of the degree programme on which the recognition of prior learning application is based.

We will take into account the appropriate sections of the Guide to the Academic Stage of Training, issued by the professional bodies in respect of qualifying as a Barrister or a Solicitor in England and Wales, when considering applications for recognition of prior learning and credit transfer.

Further information on recognition of prior learning is on the [website](#).

## Entrance requirements

Applicants must submit an application in line with the procedures and deadlines set out on the [website](#).

All entrance requirements are set out in detail on the programme page under the [Requirements tab](#).

We consider qualifications from around the world. Details are available [here](#) and in the [Qualifications for Entrance](#) schedule.

### General entrance requirements for Undergraduate Degrees and Diplomas of Higher Education

#### Age:

Applicants must normally be at least 17 years of age on or before the registration deadline.

#### Qualifications:

Applicants must:

- have passed qualifications that satisfy category G in the Qualifications for Entrance schedule;
- meet any additional programme specific entrance requirements; and
- satisfy English language requirements.

### Entrance requirements for the CertHE Common Law

Students must be at least 18 years of age on or before the effective date of registration. Students must pass an entrance test and be in attendance at an appropriate course of

instruction at a teaching centre that has been recognised by the University of London for these purposes. Each centre will have its own admissions criteria. Contact the institution directly for this information.

### **Entrance requirements for the GradDip Commercial Law**

Applicants must have ONE of the following:

- an acceptable Bachelor's or Associate degree;
- an acceptable Master's degree (or any other appropriately accredited Level 7 award) provided this is at least 1 year full time in duration; or
- an acceptable Level 5 or Level 6 award (such as an HND or Graduate Certificate) provided this is at least 1 year full time in duration.

All details of the programme specific requirements are given on the programme page, under the [Requirements tab](#).

### **English language requirements**

All applicants must satisfy the English language requirements for the programme. These are set out in detail on the programme pages under the [Requirements tab](#).

Additional information on English language proficiency tests are given on the [website](#).

Where an applicant does not meet the prescribed English language proficiency requirements but believes that they can demonstrate the requisite proficiency for admission the University may, at its discretion, consider the application.

### **Internet access and computer specification**

Students will require regular access to a computer with an internet connection to use the University of London's online resources and systems.

The computer should have at least the following minimum specification:

- Windows: 7, 8 and 10 on 64-bit platforms (Windows 10 recommended);
- macOS: OS X 10.14 or higher;
- CPUs newer than 2011 (Intel Sandy Bridge or newer);
- OpenGL 2.0 graphics driver;
- Local storage for the recording of proctored examinations (75MB per hour);
- Web camera & microphone (internal or external);
- A broadband internet connection (minimum of 0.15Mbps upload speed).

And the following applications installed:

- a word processor that accepts Microsoft Word formats (.doc and .docx);
- a PDF reader (for example, Adobe).

Students must be able to download and install software to their Windows or MacOS device to include secure examination browsers for online assessment purposes (if offered on your programme of study).

### **Students with access requirements**

The University of London welcomes applications from disabled students and/or those who have access requirements. The University will make every effort to provide reasonable adjustments to enable those with a disability, learning difficulty or access requirements to have the same opportunity as all other students to successfully complete their studies.

The University is committed to managing the application procedure and the programme itself to ensure that services are accessible for all students and that an inclusive environment is created. Students with a disability, or others who may need access arrangements to assist in taking examinations, should complete the relevant section of the application form, or contact the [Inclusive Practice Manager](#). A separate room or other arrangements may be considered.

Requests are considered by a University panel, whose purpose is to ensure that students with disabilities and/or specific access requirements are neither advantaged nor disadvantaged by such arrangements when compared with other students. These considerations remain separate from the academic selection processes.

For further information, see [Inclusive Practice Policy](#).

### **Sources of funding and scholarships**

Information about potential sources of funding and scholarships is updated annually and where available is included in the prospectus web pages.

For further information see the [website](#).

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## **Educational aims and learning outcomes of the programmes**

The aims of Undergraduate Laws is to:

- provide flexible, global access to studying the common law;
- promote independent learning;
- support that learning through providing a resource-rich online learning environment;
- support the development of transferable intellectual skills;
- enable the development of critical awareness;
- facilitate an understanding of the language of law;

- provide an opportunity to obtain a Qualifying Law Degree.

## **LLB learning outcomes:**

### **Subject knowledge**

Students will have knowledge and understanding of:

- the principal features of the legal system including familiarity with its institutions and procedures;
- the key principles and values of a range of legal areas extending beyond the core.
- some in-depth knowledge of specialist areas.

### **Subject application/problem solving**

Students will be able to:

- identify the legal issues arising from particular factual situations;
- apply knowledge so as to provide practical and reasoned advice and solutions to particular problems over a wide range of legal areas.

### **Subject sources and research**

Students will be able to:

- identify and use primary and secondary legal sources relevant to the topic under study;
- identify contemporary debates and engage with these whilst accurately documenting the law in the area.

### **Analysis, evaluation, critical judgement and synthesis**

Students will be able to:

- identify issues in terms of policy and doctrinal importance;
- produce clear doctrinal synthesis and summary of policy issues;
- evaluate law both independently in terms of doctrinal coherence and in relation to other policy perspectives which have been incorporated in the topics studied;
- create new or imaginative ways of approaching a problem or analysing material in different ways.

### **Autonomy**

Students will be able to:

- act independently in planning and managing their own learning and the tasks in areas which students have studied;
- provide some reflection on learning experiences.

## **Key Skills**

### **Communication and literacy**

Students will be able to:

- communicate fluently in English, using legal terminology correctly;
- read a range of complex works within and about law and summarise arguments accurately;
- engage in academic debate in a professional manner.

### **Other key skills**

Students will be able to:

- demonstrate proficient use of information technology;
- use standard information retrieval systems to access legal information and internet resources.

## **CertHE Common Law learning outcomes:**

### **Subject knowledge**

Students will have knowledge of:

- the essential features of the legal system studied, including general familiarity with its institutions and procedures;
- the core principles of Public law, Contract law and Criminal law.

### **Subject application/problem solving**

Students will be able to:

- identify the relevant legal issues arising from factual situations;
- identify and apply case law and statutes relevant to the identified legal issues;
- draw on these sources to address defined and/or routine problems in a legal context.

### **Subject sources and research**

Students will be able to:

- identify and use primary and secondary legal sources relevant to the specific topics studied;
- use online legal databases

### **Analysis, evaluation, critical judgement and synthesis**

Students will be able to:

- collect and synthesise legal materials and use them in a focused and coherent manner;

- rank identified issues and related facts in terms of their relevance and apply knowledge gained from identified sources to analyse relatively straightforward issues;
- formulate and articulate an argument addressed to the identified issues supporting it with relevant legal principles.

### **Autonomy**

Students will be able to:

- act independently in planning and managing tasks with guidance in the areas which they have studied;
- provide some reflection on their learning experiences.

### **Key skills**

#### **Communication and literacy**

Students will be able to:

- write fluently, using legal terminology correctly;
- read legal cases and summarise the arguments in them.

#### **Other key skills**

Students will be able to:

- use standard applications to present information;
- demonstrate basic competence in retrieving information from the Laws Virtual Learning Environment (VLE) and online library.

### **GradDip Commercial Law learning outcomes:**

#### **Subject knowledge**

Students will have knowledge and understanding of:

- the principal features of the relevant areas of Commercial law;
- the key principles and values of a range of legal areas extending beyond the compulsory modules;
- some in-depth knowledge of specialist areas of law.

#### **Subject application/problem solving**

Students will be able to:

- identify the legal issues arising from particular factual situations;
- apply knowledge so as to provide practical and reasoned advice and solutions to particular problems over a wide range of legal areas.



### **Subject sources and research**

Students will be able to:

- identify and use primary and secondary legal sources relevant to the topic under study;
- identify contemporary debates and engage with these whilst accurately documenting the law in the area.

### **Analysis, evaluation, critical judgement and synthesis**

Students will be able to:

- identify issues in terms of policy and doctrinal importance;
- produce clear doctrinal synthesis and summary of policy issues;
- evaluate law both independently in terms of doctrinal coherence and in relation to other policy perspectives which have been incorporated in the topics studied;
- create new or imaginative ways of approaching a problem or analysing material in different ways.

### **Autonomy**

Students will be able to:

- act independently in planning and managing their own learning and the tasks in areas which students have studied.

### **Key Skills**

#### **Communication and literacy**

Students will be able to:

- communicate fluently in English, using legal terminology correctly;
- read a range of complex works within and about law and summarise arguments accurately;
- engage in academic debate in a professional manner.

#### **Other key skills**

Students will be able to:

- demonstrate proficient use of information technology;
- use standard information retrieval systems to access legal information and internet resources;
- organise information, and assimilate and evaluate competing arguments;
- manage their own learning, including working effectively to deadlines;

- be open minded and have a capacity to handle ideas and scrutinise information in critical, evaluative and analytical ways.

### **Exit qualifications**

#### **CertHE Law learning outcomes:**

##### **Subject knowledge**

Students will have knowledge of:

- the essential features of the legal system studied, including general familiarity with its institutions and procedures;
- the core principles of Public law, Contract law and Criminal law.

##### **Subject application/problem solving**

Students will be able to:

- identify the relevant legal issues arising from factual situations;
- identify and apply case law and statutes relevant to the identified legal issues;
- draw on these sources to address defined and/or routine problems in a legal context.

##### **Subject sources and research**

Students will be able to:

- identify and use primary and secondary legal sources relevant to the specific topics studied;
- use online legal databases.

##### **Analysis, evaluation, critical judgement and synthesis**

Students will be able to:

- collect and synthesise legal materials and use them in a focused and coherent manner;
- rank identified issues and related facts in terms of their relevance and apply knowledge gained from identified sources to analyse relatively straightforward issues;
- formulate and articulate an argument addressed to the identified issues supporting it with relevant legal principles.

##### **Autonomy**

Students will be able to:

- act independently in planning and managing tasks with guidance in the areas which they have studied;
- provide some reflection on their learning experiences.

## **Key skills**

### **Communication and literacy**

Students will be able to:

- write fluently, using legal terminology correctly;
- read legal cases and summarise the arguments in them.

### **Other key skills**

Students will be able to:

- use standard applications to present information;
- demonstrate basic competence in retrieving information from the VLE and online library.

## **DipHE Law learning outcomes:**

### **Subject knowledge**

Students will have knowledge and understanding of:

- the essential features of the legal system including familiarity with its institutions and procedures;
- the key principles and values of legal areas extending beyond the core;
- the core principles of the foundations of legal knowledge.

### **Subject application/problem solving**

Students will be able to:

- identify the relevant legal issues arising from particular factual situations;
- identify and apply case law and statutes relevant to the identified legal issues;
- apply their knowledge in a logical and coherent way to address routine legal issues arising over a range of legal areas.

### **Subject sources and research**

Students will be able to:

- identify and use primary and secondary legal sources relevant to the topic under study;
- evaluate information and demonstrate its relevance to the intended audience.

### **Analysis, evaluation, critical judgement and synthesis**

Students will be able to:

- collect and synthesise legal materials and use them in a focused and coherent manner;

- rank identified issues and related facts in terms of their relevance and apply knowledge gained from identified sources to analyse legal issues;
- formulate and articulate an argument addressed to the identified issues supporting it with relevant legal principles, at the same time recognising potential alternative arguments.

### **Autonomy**

Students will be able to:

- demonstrate sustained ability to plan and manage their learning to achieve established objectives;
- provide some reflection on their learning experiences.

### **Key Skills**

#### **Communication and literacy**

Students will be able to:

- communicate effectively in writing, using legal terminology correctly;
- read a range of legal materials and summarise their arguments accurately;
- demonstrate techniques of legal argument.

#### **Other key skills**

Students will be able to:

- demonstrate competence in retrieving information from the VLE and online library.

### **BA Law learning outcomes:**

#### **Subject knowledge**

Students will have:

- knowledge and understanding of the principal features of the legal system including familiarity with its institutions and procedures;
- knowledge of the key principles and values of a range of legal areas extending beyond the core;
- some knowledge of specialist areas.

#### **Subject application/problem solving**

Students will be able to:

- identify the legal issues arising from particular factual situations;
- apply their knowledge so as to provide practical and reasoned advice and solutions to particular problems over a wide range of legal areas.

### **Subject sources and research**

Students will be able to:

- identify and use primary and secondary legal sources relevant to the topic under study;
- identify contemporary debates and engage with these whilst accurately documenting the law in the area.

### **Analysis, evaluation, critical judgement and synthesis**

Students will be able to:

- identify issues in terms of policy and doctrinal importance;
- produce clear doctrinal synthesis and summary of policy issues;
- evaluate law both independently in terms of doctrinal coherence and in relation to other policy perspectives which have been incorporated in the topics studied;
- analyse problems and materials effectively.

### **Autonomy**

Students will be able to:

- act independently in planning and managing their own learning and the tasks in areas which they have studied;
- provide some reflection on their learning experiences.

### **Key Skills**

#### **Communication and literacy**

Students will be able to:

- communicate well in English, using legal terminology correctly;
- read a range of works within and about law and to summarise their arguments accurately;
- engage in academic debate in an effective manner.

#### **Other key skills**

Students will be able to:

- demonstrate proficient use of word-processing;
- use standard information retrieval systems to access legal information and internet resources.

## Learning, teaching and assessment strategies

The strategy of Undergraduate Laws is to promote a learning environment which encourages meaningful and active student-centred learning, and which also acknowledges the existence of diverse perspectives and approaches to teaching and learning around the world. Programme content is delivered via print and electronic media that are accessible, reliable and effective in terms of promoting the learning outcomes that have been identified for the LLB, CertHE Common Law and GradDip Commercial Law.

The CertHE Common Law was established to widen access to legal study and is made available to students without standard entry qualifications. CertHE Common Law students must register through, and study at, a teaching institution that has been recognised for these purposes by the University.

### Module guides

These are intended to guide students through the modules as well as to introduce them to particular topics within the syllabus. Each module guide sets out the learning outcomes for that module as well as providing advice on studying the module. This includes the essential reading and a series of self-test activities together with sample examination questions, designed to enable students to test their understanding. Module guides are supplemented each year with a pre-exam update as appropriate, available on the VLE.

### Study packs

These are available online for some modules and include essential and further readings.

### Statute books

Students will receive a statute book (where relevant) for some compulsory and optional modules.

### The Laws Virtual Learning Environment

The VLE provides one centralised location where the following resources are provided:

- laws module pages with news and updates, provided by legal academics associated with Undergraduate Laws;
- complete versions of module guides and study packs;
- on-line lectures and audio presentations;
- past examination papers and reports;
- discussion forums where students can debate and interact with other students;
- computer marked assessments – multiple choice questions with feedback are available for some modules allowing students to test their knowledge and understanding of the key topics;

- online legal research exercises – exercises which are designed to build and enhance students’ ability to find legal materials using electronic sources and to conduct legal research more generally; and
- formative assessment resources – examples of student answers to past exam papers with tutor comments.

### **The Online Library**

The Online Library provides access to:

- the professional legal databases such as LexisLibrary and Westlaw;
- cases and up-to-date statutes;
- key academic law journals;
- law reports; and
- links to important websites such as the law commission.

Assessment criteria for the programme take into account the level at which these skills have been achieved.

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## **Assessment methods**

The LLB, CertHE Common Law and GradDip Commercial Law provide for formative as well as summative assessment. Formative assessment is designed to provide students with feedback on progress and inform development but does not contribute to the overall mark achieved. Formative assessment is provided through online learning activities and the online legal research exercises undertaken in the *Legal system and method* module. Students may also undertake essays or problem questions set by University of London examiners, and receive individual feedback.

Modules studied individually or as part of the LLB, CertHE Common Law or GradDip Commercial Law will be formally examined. Students should refer to the module descriptors for information about the assessment methods used for each module.

All summative assessment is set and marked by academics appointed by the University of London as Chief Examiners/Examiners, and is marked to the same standards as for students studying in the UK at one of the colleges of the University of London. Local teaching institutions do not participate in the setting or marking of summative assessments. As well as ensuring that students meet the same rigorous standards as students studying at the colleges this also ensures the security of the assessment process.

The examinations, including resits, take place in May/June and October each year. These are normally held at established examination centres worldwide.

### **Individual modules**

A student may choose whether or not to be formally assessed in the credit-bearing individual modules for which they are registered. Students who choose to be formally assessed will be examined in the same way as students studying for a full award.

Full details of the dates of all examinations are available on the [website](#).

## Student support and guidance

The following summarises the support and guidance available to students:

- [Student Guide](#): This provides information which is common to all students and gives guidance on a range of issues from the start of a student's relationship with the University of London through to their graduation.
- 'How to' guides: These guides have been created to provide students with the relevant programme information and will provide a reference point throughout their studies. These guides are available on the VLE after registration. They include information about the resources available and how to access them and the procedures for assessment and examinations.
- VLE: This gives students access to materials (including lessons, activities and assignments) for each module studied.
- Module guides for each module studied: These introduce and develop the topics.
- Online discussion forums: These allow students to communicate with each other.
- Past examination papers and Chief Examiner reports: These provide generic feedback on examinations.
- [Programme Regulations](#). These are the rules governing the registration, assessment and progression of students for each programme.
- [The Online Library](#): This provides a range of full-text, multidisciplinary databases where journal articles, book reviews and reports can be found.
- University of London library: Registered students may use some resources located within the Senate House library.
- Employability skills module: Guidance on how to manage your career in the future, available through the VLE.
- A University of London email account and web area for personal information management.

## Quality evaluation and enhancement

The University of London delivers the majority of its flexible and distance learning programmes through a collaboration between the University of London Worldwide and member institutions of the University of London. However, some of the flexible and online learning programmes draw solely on academic input from the University of London, and are delivered without academic lead by a member institution. The policies, partnerships (where applicable) and quality assurance mechanisms applicable for the programmes are defined in the following key documents: The Quality Framework, the [Quality Assurance Schedules](#), the [Guidelines for Examinations](#), the [General Regulations](#) and, for each programme, the [programme specific regulations](#).



## Awards standards

All University of London awards have to align with the [Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies](#) to assure appropriate awards standards. In addition, every programme that is developed by a member institution of the University of London (or a Consortium with representation by more than one member institution) will be developed to the same standard as would be applied within the institution concerned. Proportionate and robust approval procedures, including external scrutiny and student engagement are in place for all programmes. Learning materials are written and all assessments are set and marked by academic staff who are required to apply the University's academic standards.

## Review and evaluation mechanisms

Some of the key mechanisms in place to assure the standards of all University of London awards and the quality of the student experience, include:

- Annual Programme Reports: produced for all programmes in order to review and enhance the provision and to plan ahead;
- Independent external examiners: submit reports every year to confirm that a programme has been assessed properly and meets the appropriate academic standards;
- Annual student information statistics: prepared for all systematic reporting within the University of London; and
- Periodic Programme Reviews: carried out every 4-6 years to review how a programme has developed over time and to make sure that it remains current and up-to-date.

Improvements are made as necessary to ensure that systems remain effective and rigorous.

## Student feedback and engagement

The principal channel for collecting feedback from students is the Student Experience Survey. Carried out every two years, this collects feedback from the student body on a range of topics relating to the student lifecycle. The results are analysed externally and then considered in a number of different ways, including by the programme team, principal committees and the senior leadership team. Details of any resulting actions are published on the Virtual Learning Environment and the Student Portal.

Additionally, on completion of their programme of study, students will be invited to take a survey that seeks to measure what they have gained from their studies.

There are also opportunities for students to get involved in governance. An undergraduate and postgraduate student member is appointed by the University to the majority of committees through an annual appointment round. Some programmes also recruit student members at the programme level. Students are frequently invited to take part in quality review processes such as Period Programme Reviews, Programme Approval, Thematic Reviews, MOOC review panels and ad hoc focus groups. Opportunities such as these are advertised through social media and on the website. More information can be found on the [website](#).

Students can also apply to join the Student Voice Group, which meets four times a year to consider initiatives for enhancing student experience. Notes from these meetings are published on the Student Portal.

### **After graduation**

#### **Further study**

Successful completion of the programme can allow students to progress to a higher level award in the subject area.

#### **Graduate employment routes**

A University of London LLB is recognised by the Solicitors Regulation Authority and Bar Standards as satisfying the academic stage of training for practising law in England and Wales provided that certain criteria have been met.

A number of other jurisdictions internationally also recognise the University of London LLB as at least partial fulfilment of the academic stage requirements.

**Students must contact the legal professional bodies in the jurisdiction where they intend to practise to find out the specific requirements, and the extent to which the University of London LLB satisfies them, before registration.**

A legal qualification opens the door to a variety of career paths where the skills and knowledge acquired are highly valued. The types of organisations included are financial institutions and accountancy firms, governmental and nongovernmental organisations, the Police service, and teaching.

#### **The Alumni Network**

Upon finishing a course of study, graduates automatically become part of the University of London alumni community, a diverse global network of more than one million graduates in over 180 countries, providing lifelong links to the University and to each other.

Alumni are encouraged to keep in touch after they graduate and to become active members of the alumni community; in return they receive a number of benefits and services, including an extensive programme of events and engagement opportunities.

More information is available on the alumni [webpage](#).

Follow the alumni community on social media: [Facebook](#), [Instagram](#), [LinkedIn](#).