



**UNIVERSITY
OF LONDON**

Programme Regulations 2020–2021

Online Taught

Economics, Management,
Finance and the Social Sciences
(EMFSS)

BSc

Important document – please read
This document contains important
information that governs your
registration, assessment and
programme of study

IMPORTANT NOTICE FOR 2020-2021 ACADEMIC YEAR

Alternative Assessments during the Coronavirus (COVID-19) Outbreak

In these unprecedented times, the University has and continues to respond quickly to the impact of COVID-19, which has resulted in changes to our assessment processes.

In line with our current General Regulations, the University may offer you alternative assessments where necessary. This includes holding online timed assessments in place of written examinations, which are usually held at examination centres. Please note that this statement replaces any published information relating to assessments or written examinations in any of our materials including the website. Previously published materials relating to examinations should therefore be read in conjunction with this statement.

The University of London continues to work towards supporting the academic progression of all its students. The University also continues to be mindful of the health and wellbeing of its students during this pandemic, whilst protecting the academic standards of its awards.

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Important information regarding the Programme Regulations

Last revised 7 September 2020

About this document

As a student registered with the University of London you are governed by the current General Regulations and Programme Regulations associated with your programme of study.

These Programme Regulations are designed and developed by the London School of Economics and Political Science (LSE), which is responsible for the academic direction of the programme. The regulations take account of any associated arrangements at the LSE. Programme Regulations, together with information on the Virtual Learning Environment (VLE), will provide the detailed rules and guidance for your programme of study.

In addition to Programme Regulations you will have to abide by the [General Regulations](#). These regulations apply to all students registered for a programme of study with the University of London and provide the rules governing registration and assessment on all programmes; they also indicate what you may expect on completion of your programme of study and how you may pursue a complaint, should that be necessary.

Programme Regulations should be read in conjunction with the General Regulations.

The relevant General Regulations and the Programme Regulations relating to your registration with us are for the current year and not the year in which you initially registered.

On all matters where the regulations are to be interpreted, or are silent, our decision will be final.

Further information about your programme of study is outlined in the Programme Specification which is available on the relevant Courses page of the website. The Programme Specification gives a broad overview of the structure and content of the programme as well as the learning outcomes students will achieve as they progress.

Terminology

The following language is specific to the EMFSS BSc Online Taught degree programme:

Course: Individual units of the programme are called courses. Each course is a self-contained, formally structured learning experience with a coherent and explicit set of learning outcomes and assessment criteria.

Prerequisite: A course that you must register and complete live sessions for before you are permitted to complete the teaching for another course.

Co-requisite: A course that must be attempted either before or at the same time as another course.

100 level / 200 level / 300 level: In the context of UK higher education, the Framework for Higher Education Qualifications (FHEQ) levels are as follows:

100 courses are equivalent to FHEQ Level 4

200 courses are equivalent to FHEQ Level 5

300 courses are equivalent to FHEQ Level 6

Online Taught: The qualifications awarded under these regulations are taught online only. You will receive advice via your virtual learning environment (VLE) from a class teacher.

VLE: Your virtual learning environment where you access your learning materials, live sessions. We may also refer to this as Digital Campus.

Study session: The academic year is split into two study sessions. You will register for each study session independently.

Teaching block: Each study session is split into two ten-week teaching blocks.

Student Success Advisor: Will provide advice and guidance throughout your programme.

Class teacher: Will facilitate live, online teaching sessions.

Live sessions: A compulsory element of your teaching accessed on the VLE.

Throughout the Regulations, 'we' 'us' and 'our' mean the University of London; 'you' and 'your' mean the student, or where applicable, all students.

If you have a query about any of the programme information provided please contact us. You should use the *Ask a question* button in the [Student Portal](#).

Changes to the EMFSS Online Taught BSc Regulations 2020-21

1. Programme structures for BSc Business and Management and BSc Economics and Management have been added
2. Further clarification about resisting optional courses
3. You are now permitted a calculator in the examination for *MN3141 Marketing management*
4. Where you have passed *MT1186 Mathematical methods* and transfer to a programme where MT105A is compulsory you will be able to carry your pass and place 15 credits of RPL at a point on the structure marked with a blank diamond (♦).
5. The optional course list has been expanded
6. *MN3141 Principals of marketing* is now named *Marketing management*. The learning outcomes, content and assessment of the course are unaffected by this change.
7. Section 3 Recognition of prior learning has been expanded to include the provision to transfer between programmes within these regulations.
8. Further clarification on the maximum amount of new courses students may examine for in any academic year.
9. You must be registered on (or have been granted RPL for) at least three full 100 courses (or equivalent) before you are permitted to register for any 200 or 300 courses.
10. *FN2190 Asset Pricing and Financial Markets* has been removed, it will not be available to study.
11. The terminology 'facilitator' has been replaced with 'class teacher'.

1 Programme overview

Qualification

1.1

The following named qualifications are awarded under these regulations:

- BSc Business and Management
- BSc Data Science and Business Analytics
- BSc Economics
- BSc Economics and Management

1.2

Each course of an Economics, Management, Finance and the Social Sciences (EMFSS) programme is called a 100 course, 200 course or 300 course.

In the context of UK higher education, the [Framework for Higher Education Qualifications \(FHEQ\) levels](#) are as follows:

- 100 courses are equivalent to FHEQ Level 4
- 200 courses are equivalent to FHEQ Level 5
- 300 courses are equivalent to FHEQ Level 6

Degree structure

1.3

Two half courses (15 credits each) are equivalent to one full course (30 credits).

1.4

Through the Standard Route the degree comprises of 12 full courses (or equivalent).

To be considered for the degree you must attempt 12 full courses (or equivalent), and pass a minimum of 11 full courses (or equivalent).

1.5

If you register for a Standard Route degree, you may apply for recognition of prior learning (RPL) for up to four full 100 courses.

Details about recognition of prior learning can be found in [Section 3: Recognition of prior learning and Credit transfer](#)

1.6

1.6 and 1.7 are included for reference only Graduate Entry Route will only be available from 2021-2022

Through the Graduate Entry Route the degree comprises of nine full courses (or equivalent). To be considered for the degree, you must attempt and pass all nine full courses (or equivalent).

More details about how to progress through the programmes can be found in [Section 7: Progression within the programme](#) and in [Appendix D: Scheme of award](#)

1.7

If you register for a Graduate Entry Route degree, you may apply for recognition of prior learning (RPL) for one 100 course named on the degree structure.

Details about recognition of prior learning can be found in [Section 3: Recognition of prior learning and Credit transfer](#)

Exit qualifications

Further information about exit qualifications can be found in [Appendix D: Scheme of award](#)

1.8

If you are unable to complete your studies, you may be eligible for one of the following exit qualifications:

- Diploma of Higher Education (DipHE) - may be awarded to a student who has achieved passes in eight full courses, or equivalent (240 credits), including a minimum of 90 credits at Level 5 or 6. You may be eligible for one of the following named exit qualifications depending upon which degree you are registered.
 - Diploma of Higher Education in Business and Management
 - Diploma of Higher Education in Data Science and Business Analytics
 - Diploma of Higher Education in Economics
 - Diploma of Higher Education in Economics and Management
 - Diploma of Higher Education in Social Sciences
- Certificate of Higher Education in Social Sciences (CertHE) - may be awarded to a student who has achieved passes in four full courses, or equivalent (120 credits)

1.9

Exit qualifications are offered at the discretion of the Board of Examiners. Once you have accepted an exit qualification your registration will cease and you will not be permitted to continue your studies on the programme. Permission may be granted to register afresh in a different subject area but this is at our discretion.

1.10

Not all courses will necessarily be available for study in each study session.

2 Registration

Maximum and minimum periods of registration

Programme	Minimum	Maximum
BSc (Standard Route)	Three years*	Six years
BSc (Graduate Entry Route)	Two years*	Six years

* This period may vary if recognition of prior learning is permitted.

You should aim to complete three full courses or equivalent in an academic year.

We will only grant an extension to the maximum period of registration in exceptional circumstances. Any extension to the maximum period of registration will be at the Programme Director's discretion.

Effective date of registration

2.1

The academic year begins on 1 November and ends on 31 October.

2.2

There are two effective dates of registration each academic year; 1 November and 1 May.

Your effective date of registration will be either:

- 1 November if you first register before the session 1 registration deadline (August and November start date)
- 1 May if you first register before the session 2 registration deadline (February and May start date)

2.3

The minimum and maximum periods of registration to complete the programme are counted from your effective date of registration.

Interruption of study

2.4

You may apply to interrupt your studies on grounds of illness or other relevant cause for a period of one study session or one year. Requests to interrupt will only be authorised on submission of evidence of exceptional circumstances.

2.5

An authorised period of interruption would not count towards your maximum period of registration.

2.6

During the period of interruption, you will not be permitted to enter for any examinations.

To apply for an interruption of study, please contact your Student Success Advisor before the registration deadline for the study session you would like to begin an interruption.

Course registration

2.7

The maximum number of credits you may register for in an academic year is 120 credits.

The maximum number of credits you may register for in a study session is 60. Each study session is made up of two ten-week teaching blocks.

See [7.2 - 7.4 and 7.10](#) for total number of credits you may register for in each examination session.

Order to take the courses

2.8

You must keep to the prerequisites, co-requisites and other rules that apply for the courses you study. Aside from these rules, you may attempt the courses in any order

You are strongly advised to have attempted the assessments in the order detailed by your Student Success Advisor.

Date of examinations

2.9

Timed written examinations take place in May/June and October/ November each year.

2.10

If your effective date of registration is:

- **1 November**, you will take your first examination(s) in May/ June of the following year,
- **1 May**, you will take your first examination(s) in October/ November of the same year.

Details about number of permitted examination entries in each examination session can be found in [Section 7: Progression within the programme](#)

3 Recognition of prior learning and Credit transfer

Recognition of Prior Learning (RPL) is a generic term for the process by which we recognise and, where appropriate, award credit for learning that has taken place at the University of London, or elsewhere, before entry onto a programme of study.

See also Section 3 of the [General Regulations](#).

Rules applying to both automatic and discretionary recognition of prior learning

3.1

Applications for recognition and accreditation of prior learning will be considered either on a discretionary or automatic basis for any 100 course. Recognition of prior learning will not be considered for 200 or 300 courses.

3.2

You may apply for Recognition of prior learning for a maximum of four full courses (or equivalent) for Standard Route degrees and one full course (or equivalent) for Graduate Entry Route degrees.

3.3

Where your prior learning is recognised and accredited for a named course, this may be used against a course which is a prerequisite. RPL for unnamed courses may not be used to meet prerequisite requirements.

Unnamed 100 courses

3.4

Recognition and accreditation of prior learning is normally applied to courses named on your degree structure. However, in certain circumstances and if you can meet relevant criteria, we may decide to recognise prior learning for one unnamed 100 course on a discretionary or automatic basis.

3.5

Where we recognise your prior learning and can grant credit for an unnamed 100 course, its accreditation will be placed at the point on the degree structure marked with a black diamond symbol (◆) in [Appendix A](#) of the Regulations.

3.6

RPL for unnamed courses may not be used to meet prerequisite requirements.

Automatic recognition of prior learning

We recognise qualifications automatically if we have already confirmed that they meet the learning outcomes of a particular course. If you hold any of the qualifications, [details here](#), we will award credit for your prior learning (a process known as recognition of prior learning, or RPL).

3.7

In order for an application for automatic recognition of prior learning to be considered, you must:

- have passed the whole qualification on the basis of which you are applying for recognition of prior learning, unless otherwise stated in the [Automatic Accreditation of Prior Learning table](#), and
- have already received the final award for that qualification unless otherwise stated in the [Automatic Accreditation of Prior Learning table](#), and
- have obtained all the qualifications on which the application for recognition of your prior learning is based within the five years preceding the application.

3.8

If you hold any of the qualifications listed in the Automatic Recognition of Prior Learning table, you must still submit evidence with your application.

3.9

When automatic RPL is granted for alternative courses in the table of Automatic Recognition of Prior Learning (for example RPL for *ST104A Statistics 1* or *One unnamed 100 course*), only one of these two credits can be counted towards your degree and the following rule will apply:

- if the named course (ST104A in the above example) is named on the degree structure, then RPL for this course will be counted towards your degree; or
- if the named course is not available on the degree structure, then RPL for *One unnamed 100 course* may count towards the degree.

3.10

Automatic RPL will be granted for up to the maximum four courses for the degree you are registering for/have registered on. If you apply for recognition of your prior learning for a course which is not available on your degree, then it will be noted but not applied to your record. If you later transfer your registration to another degree where that prior learning may be recognised, it will then be applied to your record, as long as it is still valid.

Discretionary recognition of prior learning

3.11

Applications for discretionary RPL are considered on a strict course for course basis. Decisions are taken based on the syllabus, the level of examination performance and the comparability of the courses.

3.12

An application for recognition of prior learning for GCE A levels or school leaving certificates will not be considered.

3.13

With the exception of the qualifications noted in the automatic RPL section on our website, applications for recognition of prior learning based on examinations from professional institutions will not normally be considered.

3.14

You may apply for recognition of prior learning if you have completed part of a degree-level qualification that has been examined within five years of your application.

3.15

If you are applying for RPL on the basis of a qualification that has not yet been awarded, it will be considered under the rules governing recognition of prior learning with reference to the date you achieved the qualification, not the date of application to the University.

You must submit your RPL application and supporting documentation when you apply to the programme. You should check the application deadlines as they may differ from the application deadline.

Credit transfer

3.16

Credit transfer will only be permitted for LSE Summer School and LSE General Course.

4 Assessment for the programme

Information on coursework and project requirements are on the VLE.

Assessment methods

4.1

Each full course is examined by one three-hour unseen written examination.

Each half course is examined by one two-hour unseen written examination.

The exceptions to this are:

- The following courses are examined by one three-hour and 15 minutes unseen written examination, including reading time:
 - *AC1025 Principles of accounting*
 - *EC1002 Introduction to economics*
 - *EC2020 Elements of Econometrics*
 - *EC2065 Macroeconomics*
 - *EC2066 Microeconomics*
 - *EC3096 Economic history since 1900*
 - *EC3115 Monetary economics*
 - *EC3099 Industrial economics*
- The following course is assessed by coursework in addition to three-hour unseen written examinations:
 - *IS2184 Information systems management*
- The following courses are assessed by coursework in addition to a two-hour unseen written examination:
 - *ST2187 Business analytics, applied modelling and prediction*
 - *ST3188 Statistical methods for market research*
 - *ST3189 Machine learning*
 - *ST2195 Programming for data science*

4.2

You may decide when you enter for examination. The course fee includes the first assessment attempt.

4.3

For courses assessed by examination you will only be considered to have made an attempt if you register for a course, enter the examination for it and attend the examination.

4.4

For courses assessed by examination and coursework, if you enter an examination you must be examined in all elements of the assessment set for that course in the same teaching block. If you fail to submit the required coursework for a course but sit the written paper or vice-versa, you will normally be judged to have not completed the assessment. You will receive a result of *attempt incomplete* for the course.

4.5

Receiving a result of *attempt incomplete* will count as an attempt at the examination but will not count towards the number of courses completed to assess your eligibility to graduate.

4.6

If you submit your coursework late you may be issued with a penalty.

4.7

You are responsible for submitting your coursework to us, and for ensuring that your work is submitted on or before the deadline for that course.

Details of how to submit your coursework are provided on the VLE.

Materials and aids permitted within the examination room

The following regulations may change during the academic year. Please refer to your Admission Notice for the final confirmed regulations.

4.8

For some courses you will be given materials with the question paper, such as graph paper, accounting paper or statistical tables, for use in the examination. The provision and permitted use of these materials is subject to change.

4.9

We will not provide calculators. In examinations that permit their use, you are responsible for providing your own calculator, making sure that it meets the conditions set out below and is in working order for the examination. You should make sure that you have a spare calculator (which also meets the conditions set out below) in case your calculator fails during the examination, or you must be prepared to continue the examination without a calculator.

You are encouraged to show the examiners the steps taken in arriving at the answer to demonstrate understanding of the material as opposed to simply writing down the result from a calculator display.

4.10

You may not store information in the memory of your calculator.

4.11

If you use a calculator in an examination, you must write the name and type of calculator you used on your examination script. If you use a non-approved calculator you may be considered to have committed an assessment offence.

4.12

You are not allowed to borrow another student's calculator during the examination.

See Section 8 of the [General Regulations](#) for information on assessment offences.

4.13

If you are allowed to use a calculator in an examination, you must keep to the conditions listed below, unless the course description or the information provided with your admission notice tells you otherwise.

Calculators must:

- be non-scientific;
- be non-programmable; and
- not be capable of receiving, storing or displaying user-supplied non-numerical data.

You must not use a calculator that communicates or displays textual, graphical or algebraic information (other than error messages). If you use a calculator that does not meet all of these conditions, you will be considered to have committed an assessment offence.

Where calculators are permitted, only calculators limited to performing just basic arithmetic operations may be used. This is to encourage candidates to show the examiners the steps taken in arriving at the answer.

See Section 8 of the [General Regulations](#) for information on assessment offences.

4.14

For the following courses, you may bring your own calculator into the examination hall:

- *EC2020* *Elements of econometrics*
- *MN3141* *Marketing management*
- *ST104A* *Statistics 1*
- *ST104B* *Statistics 2*
- *ST2187* *Business analytics, applied modelling and prediction*
- *ST3188* *Statistical methods for market research*
- *ST3189* *Machine learning*

5 Number of attempts permitted at an examination

To be considered to have made an attempt at an examination, you must register for a course, make an examination entry for it and attend the examination.

5.1

You have a maximum of three attempts at the assessment for each course of an EMFSS Online Taught degree.

5.2

If you register for a written examination and are subsequently absent or your exam entry is invalidated you will not be deemed to have made an attempt.

5.3

You will receive teaching for each course once. Where you do not enter, are absent, or your entry is invalidated, you will not be allocated teaching or allowed to attend live sessions on the VLE for an additional session.

5.4

If you are not yet eligible for your award, you are required to make a further attempt at all failed courses, provided the maximum number of attempts has not been exhausted.

5.5

You will not be allowed to make a further attempt at a course if you fail it at the final attempt.

5.6

If you are studying through the Standard Route you may carry the failed course to classification. You can only do this if the failed course is not a prerequisite for a compulsory course and you can still meet all other requirements for the award of the degree;

5.7

If you cannot meet the requirements for your degree qualification your registration will cease.

5.8

Once the Board of Examiners decides that you are eligible for the award of a degree, it will be awarded and you will not be permitted to make any further attempts at any failed courses.

6 Mitigating circumstances during the examination session

See the [mitigating circumstances](#) page on our website for details of what mitigating circumstances are and how to submit a request to us.

6.1

If you enter one or more examinations and experience difficulties immediately before or during the examination period through illness or other adequate cause, you should immediately inform your Student Success Advisor, and provide a supporting medical certificate or other official documentation for the courses affected.

The documentation must be received within three weeks of the last written examination, or before the final submission date for coursework (see 'Mitigating circumstances' in Section 11 of the [General Regulations](#)).

6.2

If, despite difficulties as described in 6.1 above, you have attempted and passed your examination(s), the pass received will stand.

6.3

If you have attempted but failed an examination because of difficulties as described in 6.1 above, and the documentation you provided is accepted by the Board of Examiners, you may be given a result of *Attempt not to count* for that examination. The attempt will not count and you will be allowed to take the paper again without academic penalty. The attempt will not count towards the maximum number of attempts permitted.

6.4

If you have not attended an examination because of difficulties as described in 6.1 above, and the documentation you have provided is accepted by the Board of Examiners, you may be given a

result of *Absence certified* for that examination. Absence will not count as an attempt and you will be allowed to take the paper again without academic penalty.

6.5

Although a course which receives a result of *Absence certified* or *Attempt not to count* is not counted as one of the permitted attempts, it will be treated as if it is a resit in terms of the number of courses you are allowed to sit in future examination sessions.

6.6

If you receive a result of *Attempt not to count* or of *Absence certified* for a course which is a prerequisite for a 200 or 300 course, you may take the 200 or 300 course at the same time as retaking the prerequisite course provided all other prerequisites are satisfied.

Special circumstances for Standard Entry Route degree students entering to complete their programme of study in the same year

6.7

If you have mitigating circumstances accepted for one examination but are otherwise eligible for the award of a degree through the Standard Entry Route, the Board of Examiners will take this into consideration and may, in exceptional circumstances, classify you on the marks available, or consider you for an alternative award.

See the [General Regulations](#) for more information about awards made in exceptional circumstances

7 Progression within the programme

See [Section 4: Assessment for the programme](#) for the method of assessment and [Section 5: Number of attempts permitted at an examination](#) for the number of attempts allowed at an examination.

7.1

In line with the regulations, you may decide the number of examinations you attempt each session and the order in which you decide to attempt each examination. You do not have to be examined each session.

You are strongly encouraged to sit examinations at the next available opportunity for each course.

If you begin a pair of half courses in the November block or the May block and want to be examined in both in the next available examination session you must register and pay for both halves when you register for the first half.

Regulations 7.2 - 7.5 are only in reference to examination entry, maximum registration for teaching is detailed in [regulation 2.7](#).

7.2

You may register to examine for a maximum of four full new courses or 120 credits in any academic year.

7.3

You may distribute these credits across the two examination sessions of the academic year:

- You may register for a maximum of four full new courses or 120 credits for the May/ June exam session.
- You may register for a maximum of two full new courses or 60 credits for the October/ November exam session.

7.4

If the session you enter to complete your degree is for May/June examinations you are allowed to enter examinations for a maximum of five full new courses or 150 credits, but only if you are not required to register and enter for any resit examinations (this includes where you have attempts remaining). This is strictly only permitted if this enables you to attempt to complete your degree.

7.5

If the session you enter to complete your degree is for October/ November examinations you are allowed to enter examinations for a maximum of three full new courses or 90 credits, but only if you are not required to register and enter for any resit examinations (this includes where you have attempts remaining). This is strictly only permitted if this enables you to attempt to complete your degree.

7.6

You must participate in live sessions on the VLE. Records are submitted to us each session. We may refuse you permission to sit an examination if your participation record is unsatisfactory.

Standard Route degree students

7.7

You must be registered on (or have been granted RPL for) at least three full 100 courses (or equivalent) before you are permitted to register for any 200 or 300 courses.

Regulation 7.7 does not apply to Graduate Entry Route students.

Resitting failed courses

Resitting failed compulsory courses

7.8

If you fail a compulsory course, you must register and enter to resit it the next time you take an examination. If you have failed more than one course, you must register for and resit at least one the next time you sit an examination.

7.9

You cannot register and make an exam entry for any new courses unless you also register and enter the examination for all remaining failed compulsory courses.

7.10

While you are limited to the number of courses you can study in a study session, you may resit a maximum of one full course or two half courses more than your credit limit in any examination session.

Resitting failed optional courses

7.11

If you fail an optional course or a course for which named alternatives are available, you can choose to either:

- resit the failed course; or
- substitute the failed course for another course which can fit at that point of the programme structure.

7.12

You can choose to register for and resit an unnamed or named alternative course in any future examination session within your remaining period of registration.

7.13

If you choose to substitute your failed course for another course but also have outstanding fails at compulsory courses, you must meet the requirements in regulation 7.8 – 7.11 and resit these failed compulsory courses before or at the same time you are examined in the course you have substituted.

7.14

If you have registered for a substitute course to replace the course you have failed, you will not be permitted to return and reregister for the original course at any point during your registration.

8 Transfer of registration

If you are considering transferring programme within these regulations you should initially contact your Student Success Advisor.

For entrance requirements, see the Requirements tab on each of the [programme pages](#) on our website.

Guidelines applying to all programmes

Transfer between programmes within the EMFSS Online Taught suite

8.1

If you transfer between programmes within the EMFSS Online Taught suite in any of the ways outlined below, all courses studied will be displayed on your final transcript when you receive your award. This includes courses which are discarded upon transfer.

Transfers to and from programmes with higher Mathematics entry requirements

8.2

To transfer to the BSc Data Science and Business Analytics, you must meet the higher mathematics entry requirements of the programme. These requirements can be found on the relevant page for each programme on the [University of London website](#).

Credit awarded

8.3

Credits are awarded for named courses.

8.4

If you transfer you will not be allowed to enter or re-enter for a course (or equivalent course) that you have previously passed and received credit for. The mark you achieved when you passed the course will count towards the final classification of degree.

Discarding and reviving courses on transfer

8.5

If you transfer between the degrees you may have to discard certain courses on transfer.

8.6

If you discard a passed course on transfer to another programme, you will be able to continue to use that course to meet the prerequisite requirements of other courses.

8.7

A course must be discarded if it:

- cannot be credited, or
- cannot be retaken on transfer because there is no option to take it (or no equivalent course available which can be credited) on the programme you are transferring to.

8.8

Discarded courses will not count towards the total number of courses that you are required to take for the programme you are registered on, and will not contribute towards the classification/grading calculation unless the course is revived in a later transfer.

8.9

Discarded courses may normally be revived in later transfer as follows:

- A passed course which has been discarded must be revived if you transfer to a degree which that course is available on.
- A failed course which has been discarded must be revived if it is compulsory and has no alternatives on the degree you are transferring to. You will also revive the same remaining number of attempts for the course.
- A failed course which has been discarded and which is not compulsory on the degree you are transferring to can either be revived or, where possible, changed to another option.

8.10

A course that has been revived will no longer count towards the total permitted number of discarded courses.

8.11

You must advise us if you are reviving any previously discarded courses when you register for the next study session.

Transfer between Standard Entry Route degrees and Graduate Entry Route

Regulations 8.12 - 8.13 are included for reference only as Graduate Entry Route will only be available from 2021-22

8.12

If you are registered for a Graduate Entry Route degree you may apply to us to transfer to a Standard Route degree provided that:

- you do not have to discard more than three full passed courses in total, and
- you do not transfer credit for more than eight full passed courses in total, and
- you have not failed, at the final attempt, a course that is a prerequisite for a compulsory course on the degree you want to transfer to.

8.13

If you are registered for a Standard Route degree you may apply to us to transfer to a Graduate Entry Route degree provided that:

- you already meet the entrance requirements for the Graduate Entry Route, and
- you do not have to discard more than three full passed courses in total and
- you do not transfer credit for more than six full passed courses in total, and
- you have not failed, at the final attempt, a course that is a prerequisite for a compulsory course on the degree you want to transfer to, and
- you have not entered the examination for a course that has a prerequisite for which you have received RPL whilst registered for the Standard Route. This is because you will have to discard the RPL on transfer to the Graduate Entry Route.

Transfer between degrees in the same Route

8.14

You may transfer between the different EMFSS Online Taught degrees in the Route that you are registered on (i.e. Standard Route or Graduate Entry Route), and may be awarded credit, provided that:

- you do not have to discard more than three full courses in total which you have previously passed, and
- you have not failed, at the final attempt, a course that is a prerequisite for a compulsory course on the degree you want to transfer to, and
- this is allowed on the degree structure you want to transfer to, and
- you are not yet eligible for award of the degree.

You may only transfer to a degree which is still available to new students.

8.15

If you meet the conditions and want to transfer, you will need to confirm which degree you want to register on when completing continuing registration and submitting payment for the next study session, and before completing the examination entry process. You cannot transfer when you have made an examination entry for the coming examination session.

8.16

When you transfer you are allowed to discard up to three full courses you have already passed and any number of failed courses. You can transfer more than once but cannot discard more than three full passed courses in total during your registration. If you have already discarded three full passed courses you may not transfer again if further discards are required.

Credits awarded on transfers between degrees

8.17

You will be credited with courses previously passed which are the same as, or equivalent to, those listed in the structure of the degree you are transferring to. Courses you have passed which are not available (or equivalent) on the degree that you are transferring to may have to be discarded.

See [Appendix A](#) for programme structures.

8.18

If you are registered on the BSc Data Science and Business Analytics or BSc Economics and pass the examination for *MT1186 Mathematical methods* and then transfer to a degree which has *MT105A Mathematics 1* in the programme structure, your pass in *MT1186* will be discarded and you will be awarded RPL for *MT105A*. You will not be required to attempt the examination for *MT105A*.

RPL for *one unnamed 100 half course* may be credited at a point on the structure marked with a black diamond (♦). You will also need another half course to be paired with it at this point.

If you have passed *MT105A* and transfer to a programme where *MT1186* is compulsory, you must discard your pass in *MT105A* and you must register and enter the examination for *MT1186*.

Treatment of failed courses with attempts remaining

8.18

If you have failed a course and have attempts remaining, you must carry the course and the attempts with you if it is compulsory on the degree you are transferring to.

If you have failed a course which is available as an optional course on the degree you are transferring to, you can either:

- carry and retake the course (up to the maximum three attempts). You will be allowed the same remaining number of attempts at the course, or
- discard the course and register for an alternative optional course.

Failed courses which are not available on the degree you are transferring to must be discarded.

Discarding courses

8.19

You cannot discard passed courses unless you are transferring. Permission to discard both passed and failed courses depends on the structure of the degree that you plan to transfer to as follows:

- You will not be allowed to discard any course (either passed or failed) that is compulsory on the degree you are transferring to.
- You will not be allowed to discard or change any single passed half course if it can be paired with another half course on the degree you are transferring to. If it cannot be paired then you must contact us for permission to discard it.
- You will not be allowed to discard or change a passed course that is one of two named course options at a point on the degree.
- You may discard a failed course that is one of two named course options at a point on the degree, and take the other named option.

If the course is not named on the programme structure but is available as an option at point 12, you may choose whether to transfer or discard the course, as long as you do not discard more than three full passed courses (or equivalent) in total.

Transfer within Standard Entry Route Only

RPL on transfer between the degrees (Standard Route)

8.20

RPL (including RPL from an unnamed course) can be transferred automatically between degrees through the Standard Route provided the course is available on the degree to which you are transferring (or, in the case of RPL from an unnamed course, that this is allowed on that degree structure).

8.21

If you transfer to a different degree through the Standard Route, RPL previously granted from a named course may be used as *one unnamed 100 course* if the named course is not available on the degree you are transferring to.

Treatment of failed courses with no attempts remaining

8.22

If you have failed a course at the third attempt, this may affect your ability to transfer. Permission to transfer will depend on the following conditions, as applicable:

To transfer to a Standard Route degree:

- i. You will not be able to transfer to a degree where the failed course is a prerequisite for a compulsory course.
- ii. If the failed course is a compulsory course on the degree you want to transfer to, you must carry it forward to the new degree (subject to point i. above). This is only allowed if you can also meet all the other requirements for the degree. The course will count towards the total number of courses that must be taken to meet the requirements of the degree, and the most recent mark obtained in the failed course may count towards the degree classification.
- iii. If the failed course is available as an option on the degree you want to transfer to, you may either:
 - discard the failed course and take a different or alternative course, or
 - carry the failed course to the new degree. This is only allowed if you can also meet all other requirements for the degree.

If you choose to carry the failed course, it will count towards the total number of courses that must be taken to meet the requirements of the degree, and the most recent mark obtained in the failed course may count towards the degree classification.

Transfer within Graduate Entry Route Only

Regulations 8.23 – 8.24 are included for reference only as Graduate Entry Route will only be available from 2021-22

RPL on transfer to the degree (Graduate Entry Route)

8.23

You are permitted to transfer a maximum of one RPL which has been previously awarded whilst registered for another programme to a degree through the Graduate Entry Route, provided it is for a course which appears on the degree structure.

Treatment of failed courses with no attempts remaining

8.24

If you have failed a course at the third attempt, this may affect your ability to transfer. Permission to transfer will depend on the following conditions, as applicable:

To transfer to a Graduate Entry Route degree:

8.25

You will not be able to transfer to a degree where the failed course is a compulsory course. No failed courses may be carried forward on transfer to a different degree and must be discarded.

Transfer to the EMFSS Online Taught degree from other programmes

8.26

Transfers will be dealt with on a case by case basis at the discretion of the programme director. To be eligible for an EMFSS Online Taught degree you will need to meet the entrance requirements and may be asked to provide additional information.

Appendix A – Structures of the programmes: Degrees

[BSc Business and Management](#)

[BSc Data Science and Business Analytics](#)

[BSc Economics](#)

[BSc Economics and Management](#)

Course codes are given next to the course title in this appendix of the Programme Regulations. Course codes show the subject area, course level and the unique course number. It is explained in the following example:

MT2166 Abstract Mathematics

MT - shows the subject area

2 - shows that this is a 200 level course

166 - shows the number of the course

The subject areas are:

AC – Accounting

EC – Economics

FN – Finance

IS – Information Systems

MN – Management

MT – Mathematics

ST – Statistics

All courses listed on the structures are full courses unless indicated otherwise. Rules and exclusions concerning course choice are given in the syllabuses in the Course Information Sheets. These can be accessed by clicking the link on the course name.

BSc Business and Management

Standard Route

			Pre-requisites	Co-requisites
100 courses				
1	AC1025	Principles of accounting		
2	ST104A	Statistics 1 (half course)		
	and MT105A	Mathematics 1 (half course)		
3	EC1002	Introduction to economics		(MT105A + S104A)
4	MN1178	Business and management in a global context		
200 and 300 courses				
5	MN2177	Core management concepts	(MN1178)	
6	MN2196	Data analysis for management decision making	(ST104A)	
7	MN3197	Operations management	(MN1178)	
8	MN3075	Human resource management	(MN1178)	
9	MN3141	Marketing management	(MN1178)	
10	IS2184	Information systems management		
11	MN3119	Strategy	(EC1002 + MT105A)	
12	♦ One optional course			

Graduate Entry Route

Graduate entry route will be available from 2021-22.

Notes

Standard Entry degree students

♦ You may include RPL awarded for one full 100 course (or two half courses) at this point in the degree structure.

BSc Data Science and Business Analytics

Standard Route

			Pre-requisites	Co-requisites
100 courses				
1	MT1186	Mathematical methods		
2	ST104A	Statistics 1 (half course)		
	and ST104B	Statistics 2 (half course)		(ST104A)
3	EC1002	Introduction to economics		(MT1186 + S104A)
4	MN1178	Business and management in a global context		
200 and 300 courses				
5	ST2133	Advanced statistics: distribution theory (half course)	(ST104A + ST104B) + (MT1186)	
	and ST2134	Advanced statistics: statistical inference (half course)	(ST104A + ST104B) + (MT1186)	(ST2133)
6	MT2116	Abstract mathematics	(MT1186)	
7	ST2195	Programming for data science		
8	ST2187	Business analytics, applied modelling and prediction	(ST104A) + (MT1186)	
9	ST3189	Machine learning	(ST104A + ST104B) + (MT1186)	
10	ST3188	Statistical methods for market research	(ST104A)	
11	MN3141	Marketing management	(MN1178)	
12	♦ EC2020	Elements of econometrics	(EC1002)	(ST104A + ST104B) + (MT1186)

Graduate Entry Route

Graduate entry route will be available from 2021-22.

Notes

Standard Entry degree students

♦ You may include RPL awarded for one full 100 course (or two half courses) at this point in the degree structure.

BSc Economics

Standard Route

			Pre-requisites	Co-requisites
100 courses				
1	MT1186	Mathematical methods		
2	ST104A	Statistics 1 (half course)		
	and ST104B	Statistics 2 (half course)		(ST104A)
3	EC1002	Introduction to economics		(MT1186) + (S104A)
4	MN1178	Business and management in a global context		
200 and 300 courses				
5	EC2020	Elements of econometrics	(EC1002)	(ST104A + ST104B) (MT1186)
6	EC2065	Macroeconomics	(EC1002) + (MT1186)	
7	EC2066	Microeconomics	(EC1002) + (MT1186)	
8	EC3096	Economic history since 1900		
9	EC3115	Monetary economics	(EC2065)	
10	EC3099	Industrial economics	(EC2066)	
11	FN2191	Principles of corporate finance	(EC1002) + (MT1186)	
12	♦ One optional course			

Graduate Entry Route

Graduate entry route will be available from 2021-22.

Notes

Standard Entry degree students

♦ You may include RPL awarded for one full 100 course (or two half courses) at this point in the degree structure.

BSc Economics and Management

Standard Route

			Pre-requisites	Co-requisites
100 courses				
1	AC1025	Principles of accounting		
2	ST104A	Statistics 1 (half course)		
	and MT105A	Mathematics 1 (half course)		
3	EC1002	Introduction to economics		(MT105A) + (ST104A)
4	MN1178	Business and management in a global context		
200 and 300 courses				
5	EC2066	Microeconomics	(EC1002) + (MT105A)	
6	EC2065	Macroeconomics	(EC1002) + (MT105A)	
7	MN2196	Data analysis for management decision making	(ST104A)	
8	FN2191	Principles of corporate finance	(EC1002) + (MT105A)	
9	MN3119	Strategy	(EC1002) + (MT105A)	
10	MN3141	Marketing management	(MN1178)	
11	EC3096	Economic history since 1900		
	or EC3115	Monetary economics	(EC2065)	
	or EC3099	Industrial economics	(EC2066)	
12	♦ One optional course			

Graduate Entry Route

Graduate entry route will be available from 2021-22.

Notes

Standard Entry degree students

♦ You may include RPL awarded for one full 100 course (or two half courses) at this point in the degree structure.

Optional courses

Course code	Course name	Pre-requisites	Co-requisites
AC1025	Principles of accounting		
EC3096	Economic history since 1900		
EC3099	Industrial economics	(EC2066)	
EC3115	Monetary economics	(EC2065)	
EC2020	Elements of econometrics	(EC1002)	(ST104A) + (MT105A or MT1186)
FN2191	Principles of corporate finance	(EC1002) + (MT105A or MT1186)	
IS2184	Information systems management		
MN2177	Core management concepts	(MN1178)	
MN2196	Data analysis for management decision making	(ST104A)	
MN3075	Human resource management	(MN1178)	
MN3119	Strategy	(EC1002) + (MT105A or MT1186)	
MN3141	Marketing management	(MN1178)	
MN3197	Operations management	(MN1178)	
MT2166	Abstract mathematics	(MT105A or MT1186)	
ST104B	Statistics 2 (half course)		(ST104A)
ST2187	Business analytics, applied modelling and prediction	(ST104A) + (MT105A or MT1186)	
ST2133	Advanced statistics: distribution theory (half course)	(ST104A + ST104B) + (MT105A or MT1186)	
ST2134	Advanced statistics: statistical inference (half course)	(ST104A + ST104B) + (MT105A or MT1186)	(ST2133)
ST2195	Programming for data science		
ST3189	Machine learning	(ST104A + ST104B) + (MT105A or MT1186)	
ST3188	Statistical methods for market research	(ST104A)	

Appendix B – Recognition of Prior Learning

Recognition of prior learning is the name of the process where we consider previously acquired learning and evaluate it against particular learning outcomes of courses within your programme. Where the learning outcomes of the prior learning are sufficiently similar to those of a course, or courses, on the programme, we will award credit for the prior learning (a process known as Recognition of Prior Learning (RPL)), and you will not need to take the course/s as part of your degree. It means you are considered to have completed the course/s for the purposes of progression within the programme. Credit is awarded but the mark obtained for a qualification recognised by us will not be carried forward to your record and will not contribute towards the award.

The University reserves the right not to consider an application for recognition of prior learning if the qualification of the respective professional body or institution changes after the publication of this list.

You must submit your RPL application and supporting documentation when you apply to the programme. You should check the application deadlines as they may differ from the application deadline.

The Table of Automatic Accreditation of Prior Learning can be found on the [University of London website](#).

Appendix C – Exclusions

Exclusions are courses that, due to some overlap in course content, may not be taken together in the same year. Depending on the extent of overlap in course content, additional rules may apply.

The rules governing exclusions are listed below. The table that follows outlines which rules apply to each pair of exclusions.

1. You are not permitted to register for both courses in the same year.
2. You have a maximum of three examination attempts at both courses combined.
3. You have a maximum of six examination attempts at both courses combined. Having passed a course in one year, you are permitted to take the excluded course in any subsequent year.
4. If you have three failed attempts at a course, you may not transfer to a programme where the excluded course is a compulsory course. If you have attempts remaining, you may carry these attempts upon transfer, subject to rule 2 above.
5. If you pass a course and transfer to a programme for which the excluded course is compulsory you must discard the course already passed and register for the excluded course.
6. If you pass a course and transfer to a programme for which the excluded course is compulsory, you do not need to discard the pass and you may receive credit for the passed course.

EXCLUSIONS		RULE WHICH APPLIES						ADDITIONAL NOTES
		1	2	3	4	5	6	
MT105A Mathematics 1	MT1186 Mathematical methods	x	x		x	x	x	<p>If you have failed MT105A at the third attempt, you may not transfer under rule 4 above. If you have failed MT1186 at the third attempt, you may transfer and are not subject to rule 4.</p> <p>If you pass MT105A and transfer to a programme for which MT1186 is compulsory, you will not receive RPL for MT105A. (Rule 5)</p> <p>If you pass MT1186 and transfer to a programme for which MT105A is compulsory, you will receive RPL for MT105A. (Rule 6)</p>

Appendix D – Scheme of award

Introduction

The guidelines presented below show the main characteristics of the schemes used for the assessment of students within the Economics, Management, Finance and the Social Sciences (EMFSS) programmes. This information is necessarily abbreviated and it does not cover all special cases that the Board of Examiners may have to consider.

The Board of Examiners retains the right to deviate from, or suspend, any part of these guidelines for good reason and in the interest of academic standards and/or fairness to students.

If your last examinations take place in May, the date of award will be 1 August in the year of the last examination that contributes to the award.

If your last examinations take place in October, the date of award will be 1 December in the year of the last examination that contributes to the award.

Guidelines applying to all programmes

1. Award of marks for courses

1.1

The marking standards for all courses are the same as for campus-based students of the University of London sitting equivalent degree examinations.

1.2

100, 200 and 300 courses are marked to the same standard. For degree classification grading purposes, 200 and 300 courses normally carry more weight than 100 courses.

1.3

The Examiners will determine a percentage mark for each course attempted based on the following scales:

Degree Class	Percentage
First Class Honours	70 – 100
Upper Second Class Honours	60 – 69
Lower Second Class Honours	50 – 59
Third Class Honours	40 – 49
Fail	0 – 39

2. Failed courses and resits

2.1

If you are not eligible for award of the degree, you are required to make a further attempt at all failed courses (provided the maximum number of attempts has not been exhausted), or to substitute failed courses with alternative courses where permitted in the relevant programme structure.

2.2

Once you are eligible for award of the degree, you will not be permitted to make any further attempts at any failed courses or to substitute any failed courses with alternative courses, even if you have not reached the maximum number of attempts allowed.

2.3

In all cases, marks are based on those obtained at the latest attempt at the relevant course.

3. Pairing of half courses

3.1

Half courses are paired and averaged (rounded up to a whole number) to produce marks for classification/grading purposes.

3.2

A fail in one half course of a pair counts as a half course fail in assessing the number of courses passed.

3.3

100 half courses cannot be paired with 200 or 300 half courses.

3.4

If you have failed one half course of a pair and are eligible for award of the degree, then the mark for that pair of half courses will be the average of the marks obtained. This may result in either a pass or a fail mark for the course as a whole. A half course fail will count on its own, along with any other fail marks, for determining the class band of the degree as a whole.

See regulations [4.6](#) in Appendix D for how course and half course failures can affect the class band.

3.5

Where RPL has been granted for a half course of a pair, the mark for the pair will be the mark obtained in the half course taken.

Degrees through the Standard Route

4. Eligibility for the award of a degree

4.1

The Board of Examiners will consider a student eligible for award of the degree through the Standard Route when the following three conditions have all been fulfilled:

1. You must have attempted every element of the assessment for 12 full courses or the equivalent, as specified in the structure for the degree (any RPL awarded will count towards the 12 courses attempted).
2. You must have passed at least 11 full courses or the equivalent (any RPL awarded will count towards the total of 11 courses).
3. You must have resat all failed courses from previous years for which the maximum number of attempts has not been exhausted, or, where the structure of the degree permits, substituted an alternative for a failed course.

4.2

In the year in which you intend to be awarded a degree, you must, in order to meet condition 3 in 4.1, resit the examination for any failed course from previous years which you are counting towards the degree and for which the maximum number of attempts has not been exhausted, or, if the structure of the degree permits, substitute it with an alternative course.

4.3

When considering your eligibility for award of the degree, the Board of Examiners will give special consideration if you have been absent from one or more examinations through illness or other adequate cause.

4.4

Once the Board of Examiners decides that you are eligible for award of the degree, the degree will be awarded and you will not be permitted to make any further attempts at any failed courses or to substitute any failed courses with alternative courses.

4.5

Once the award and classification of the degree have been confirmed by the Board of Examiners, you cannot refuse or decline the award or its classification. The decision of the Board of Examiners is final.

4.6

Failure in up to one full course or the equivalent will normally not affect your classification.

5. Degree classification

5.1

200 and 300 courses normally carry more weight than 100 courses. Marks for 200 and 300 courses are counted individually and in some cases as an average, depending on the number of 100 courses taken and the number of RPLs granted. 100 courses count for up to two marks only.

5.2

If you are eligible for the award of a degree through the Standard Route, you will be classified according to the classification scheme (given in 5.4 below) on the basis of nine marks, and, where appropriate, the aggregate of those nine marks.

5.3

The nine marks on which the classification is based are drawn from the following.

1. The marks for all 200 and 300 courses considered individually.
2. If eight 200 and 300 courses and four 100 courses have been attempted, the *ninth* mark is the average of the best three 100 courses.
3. If seven 200 and 300 courses and five 100 courses have been attempted, the *eighth* mark is the average of the best two 100 courses, and the *ninth* mark is the average of the next best two 100 courses.
4. Where you have been granted RPL from one or more 100 courses and have taken 100 courses to bring your total of granted RPL and 100 courses to four then:
 - a. if you have been granted RPL for one course, the *ninth* mark is calculated in the usual way
 - b. if you have been granted RPL for two courses, the *ninth* mark is the average of the two 100 courses taken
 - c. if you have been granted RPL for three courses, the *ninth* mark is the 100 course taken
 - d. if you have been granted RPL for four courses, the *ninth* mark is the average of all the 200 and 300 courses taken.
5. Where you have been granted RPL from one or more 100 courses and have taken 100 courses to bring your total of granted RPL and 100 courses to five then:
 - a. if you have been granted RPL for one course, the *eighth* mark is the average of the best two 100 courses and the *ninth* mark is the average of the remaining two 100 courses
 - b. if you have been granted RPL for two courses, the *eighth* mark is the average of the best two 100 courses taken, and the *ninth* mark is the remaining 100 course taken
 - c. if you have been granted RPL for three courses, both the *eighth* and *ninth* marks are the marks of the two 100 courses taken
 - d. if you have been granted RPL for four courses, the *eighth* mark is the mark of the single 100 course taken and the *ninth* mark is the average of all the 200 and 300 courses taken.

5.4

The minimum requirements for the classification scheme, based on the nine marks used for classification, are as follows:

First Class Honours	Awarded to students who have achieved one of the following sets of marks: <ul style="list-style-type: none"> • five first class marks • four first class marks and an aggregate of 590
Upper Second Class Honours	Awarded to students who have achieved one of the following sets of marks: <ul style="list-style-type: none"> • five upper second class marks • four upper second class marks and an aggregate of 515
Lower Second Class Honours	Awarded to students who have achieved one of the following sets of marks: <ul style="list-style-type: none"> • five lower second class marks • four lower second class marks and an aggregate of 440
Third Class Honours	Awarded to students who have achieved: <ul style="list-style-type: none"> • five third class marks
Pass Classification	Only awarded to students having passed 10 or 10½ courses and therefore have been classified one class lower as set out in 4.7, 4.8 and 4.10 above.

Degrees through the Graduate Entry Route

This section is included for reference only as Graduate Entry Route will only be available from 2021-22

6. Eligibility for the award of a degree

6.1

The Board of Examiners will consider you eligible for award of the degree through the Graduate Entry Route when you have attempted every element of the assessment for nine full courses or the equivalent, and passed all nine full courses or the equivalent. Any RPL awarded will count towards the total of nine courses.

7. Degree classification

7.1

200 and 300 courses normally carry more weight than 100 courses. Marks for 200 and 300 courses are counted individually. 100 courses will count for two marks. If more than two 100 courses are taken, the marks for the 100 courses will be subject to an averaging process described below to create two marks to be used for classification.

7.2

If you are eligible for the award of a degree through the Graduate Entry Route having attempted, and passed in, nine full courses or the equivalent, you will be classified on the marks treated as indicated in 7.3 and 7.4 below, according to the classification scheme (given in 7.6 below).

7.3

For determining the number of marks in a given class, the marks on which the classification is based are determined as follows:

1. If two 100 courses have been attempted, the marks for those courses will count individually. The marks for the seven 200 and 300 courses attempted will also count individually.
2. If three 100 courses have been attempted, the lowest two marks will be averaged and the third mark will count individually. The marks for the six 200 and 300 courses will count individually.
3. If four 100 courses have been attempted, the highest two marks will be averaged and the remaining two marks averaged. The marks for the five 200 and 300 courses will count individually.

7.4

For determining the number of marks in a given class, and if you have been granted RPL, the marks on which the classification is based are determined as follows:

1. If one 100 course has been attempted, the marks for all eight courses will count individually.
2. If two 100 courses have been attempted, the marks for the two 100 courses will count individually. The marks for all the 200 and 300 courses will also count individually.

3. If three 100 courses have been attempted, the highest two marks for 100 courses will be averaged, and the mark for the additional 100 course will count individually. The marks for all the 200 and 300 courses will also count individually.

7.5

When determining the aggregate mark, the marks for all nine courses will be added. Where you have been granted RPL, all eight marks will be counted individually and the ninth mark will be the average of these individual eight marks.

7.6

The minimum requirements for the classification scheme are as follows.

First Class Honours	Awarded to students who have achieved one of the following sets of marks: <ul style="list-style-type: none">• five first class marks• four first class marks and an aggregate of 590
Upper Second Class Honours	Awarded to students who have achieved one of the following sets of marks: <ul style="list-style-type: none">• five upper second class marks• four upper second class marks and an aggregate of 515
Lower Second Class Honours	Awarded to students who have achieved one of the following sets of marks: <ul style="list-style-type: none">• five lower second class marks• four lower second class marks and an aggregate of 440
Third Class Honours	Awarded to students who have achieved: <ul style="list-style-type: none">• five third class marks

Exit qualifications

10. Eligibility for an exit qualifications

10.1

If you are registered on a degree (either Standard Route or Graduate Entry Route) and you are unable to complete your studies, you may be eligible to receive an exit qualifications.

10.2

The minimum requirements for exit qualifications are as follows:

Certificate of Higher Education in Social Sciences (CertHE)	Awarded to students who have: <ul style="list-style-type: none">• achieved passes in four courses or equivalent (120 credits)
Diploma of Higher Education (DipHE)	Awarded to students who have: <ul style="list-style-type: none">• achieved passes in eight courses or equivalent (240 credits) and• a minimum of 90 credits are at Level 5 or 6 (200 or 300 courses)

10.3

If you achieve passes in eight courses or equivalent (240 credits) and a minimum of 90 credits at level 5 or 6 that comprise the relevant courses from the degree structures, you may be eligible for one of the following:

- Diploma of Higher Education in Business and Management
- Diploma of Higher Education in Data Science and Business Analytics
- Diploma of Higher Education in Economics
- Diploma of Higher Education in Economics and Management

If you achieve passes in eight courses or equivalent (240 credits) and a minimum of 90 credits at level 5 or 6 but that do not comprise the relevant courses from the degree structure you will instead be awarded:

- Diploma of Higher Education in Social Sciences

10.4

Exit qualifications are based on courses passed and do not include courses for which RPL has been awarded.

Appendix E – Assessment Criteria

Mark (%)	Grade	Characteristics
90–100	First class	<p>A comprehensive and deep understanding of the subject.</p> <p>Mastery of relevant methods and techniques and an ability to deploy them with flair.</p> <p>Very extensive range and consistent accuracy of information and knowledge.</p> <p>(For qualitative subjects) Exceptional powers of analysis, argument, synthesis and insight. Considerable evidence of extensive wider reading of an appropriate nature and its application in context. Lucid and convincing argument which demonstrates an exceptional degree of independent thinking and critical insight.</p> <p>(For quantitative subjects) An outstanding ability to solve unusual and demanding questions involving application of deep and comprehensive understanding of the subject and its methods.</p> <p>Outstanding presentation and structure.</p>
80–89	First class	<p>A deep understanding of the subject.</p> <p>Mastery of relevant methods and techniques.</p> <p>Highly extensive range and consistent accuracy of information and knowledge.</p> <p>Lucid argument which demonstrates a high degree of independent thinking or critical insight (for qualitative subjects) or (for quantitative subjects) an impressive ability to solve more unusual or demanding questions involving application of deep understanding of the subject and its methods.</p> <p>Evidence of a critical approach to essential reading and an ability to apply this in context with, additionally, some evidence of wider reading.</p> <p>Excellent presentation and structure.</p>
70–79	First class	<p>A thorough understanding of the subject.</p> <p>Deft application of relevant methods and techniques.</p> <p>Extensive range and consistent accuracy of information and knowledge.</p> <p>Clear argument which demonstrates a degree of independent thinking or critical insight (for qualitative subjects) or (for quantitative subjects), a significant capacity to solve more unusual or demanding questions involving application of deep understanding of the subject and its methods.</p> <p>Evidence of a critical approach to essential reading and an ability to apply this in context with, additionally, some evidence of wider reading.</p> <p>Excellent presentation and structure.</p>

Mark (%)	Grade	Characteristics
60–69	Upper second class	<p>A good understanding of the subject.</p> <p>Competent application of relevant methods and techniques.</p> <p>Wide and accurate range of information and knowledge deployed.</p> <p>Evidence of a critical approach to essential reading (mainly for quantitative subjects)</p> <p>Clear argument which may demonstrate a degree of independent thinking or critical insight (for qualitative subjects) or (for quantitative subjects) some capacity to solve more unusual or demanding questions involving application of significant understanding of the subject.</p> <p>High quality of presentation and good structure (mainly for qualitative subjects).</p>
50–59	Lower second class	<p>A reasonably good understanding of the subject.</p> <p>Knowledge of, and some application of, relevant methods and techniques.</p> <p>A standard, and largely accurate, range of information and knowledge deployed.</p> <p>May rely more on knowledge than on argument or analysis (for qualitative subjects) or may (for quantitative subjects) demonstrate ability to grapple with standard problems but limited capacity to solve more unusual or demanding questions involving application of significant understanding of the subject.</p> <p>Satisfactory quality of presentation, with good structure (mainly for qualitative subjects).</p>
40–49	Third class	<p>An acceptable demonstration of a basic understanding of and competence in the subject.</p> <p>Some knowledge of, and application of, relevant methods and techniques.</p> <p>A basic range of information and knowledge deployed, with some areas of inaccuracy.</p> <p>Arguments and analysis not fully developed.</p> <p>Evidence of essential reading.</p> <p>Acceptable quality of presentation and structure.</p>
30–39	Fail	<p>(For qualitative subjects) Superficial coverage of topics that is descriptive and flawed by many important omissions and/or significant errors.</p> <p>Some understanding evident, but no original thought or critical analysis or ability to grapple with anything other than very routine questions.</p> <p>(For qualitative answers) Disorganisation in structure and poor clarity of expression.</p> <p>Limited evidence of reading of an appropriate nature (for qualitative subjects).</p> <p>Limited competence in core basic techniques of the subject or competence only in a small part of the material (for quantitative subjects).</p>

Mark (%)	Grade	Characteristics
20–29	Fail	<p>(For qualitative subjects) Little information or information that is almost entirely incorrect or irrelevant. Unacceptably poor structure and clarity. Little understanding evident.</p> <p>Little evidence of reading of an appropriate nature (for qualitative subjects).</p> <p>Very limited competence in core basic techniques of the subject (for quantitative subjects).</p>
10–19	Fail	<p>(For qualitative subjects) Very little information or information that is almost entirely incorrect or irrelevant. Extremely poor structure and clarity.</p> <p>Misunderstanding of significant areas of the syllabus.</p> <p>Very little evidence of reading of an appropriate nature (for qualitative subjects).</p> <p>No competence in most of the core basic techniques of the subject (for quantitative subjects).</p>
0–9	Fail	<p>Nothing presented or completely incorrect information or answers contain nothing at all of relevance.</p> <p>No evidence of understanding.</p> <p>No evidence of reading of an appropriate nature (for qualitative subjects).</p> <p>No competence in core basic techniques of the subject (for quantitative subjects).</p>