



UNIVERSITY
OF LONDON

Snow and Ice Policy

Intercollegiate Halls

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Contents

Planning	3
Supplies	3
Clearance.....	3
Areas to be cleared.....	3
Method of clearance	3
Resident, staff and visitor responsibilities	3
Appendix A (Gritting Plan).....	4

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Planning

Hall Managers will monitor the weather to for instances where the temperature goes below zero or if there is a chance for snow. Whilst weather forecasts may not be accurate, the maintenance/portering team in each hall will be alerted.

Supplies

Hall Managers will take responsibility for ensuring that sufficient supplies are held at each Hall. A stock check is undertaken each October and supplies ordered to ensure that the Hall is ready during November.

Each Hall should have:

- At least 10 bags of 'white grit'.
- 2 snow shovels.
- Appropriate protective clothing for staff.

Supplies may differ at Garden Halls or Eleanor Rosa Hall, as these are the responsibility of UPP Ltd.

Clearance

Maintenance and portering team will be responsible for clearing snow and ice from all main entrances (and fire exits) and gritted to reduce the risk of slips, trips and falls. If the weather conditions are too severe for outside staff to safely get to the Hall then the local onsite team will undertake the gritting of main entrances only

Areas to be cleared

Areas identified in the gritting plan are to be cleared of snow and ice only (Appendix A). Public rights of way will not be cleared and are the responsibility of the local council.

- International Hall, Garden Halls, Connaught Hall, College Hall and Handel Mansions - [Camden Council](#)
- Lillian Penson Hall and Nutford House - [Westminster Council](#)
- Eleanor Rosa Hall – [Newham Council](#)

Method of clearance

Pavement and step areas will be cleared from 8am:

1. Snow shovel to be used to remove snow to a safe area away from student and public walkways.
2. Once the area is clear of snow or large areas of ice then apply 'white grit' evenly across the pavement area.

Any areas that have been cleared or treated with grit will be checked every two hours and further action will be taken as necessary.

Resident, staff and visitor responsibilities

Any person in the hall whether they are a resident, member of staff or a visitor does have their own responsibility to take care during icy conditions by wearing appropriate footwear. Care should also be taken whilst walking and avoiding areas that look untreated.

Appendix A (Gritting Plan)

Hall	Location	Areas to be cleared/gritted
International Hall	Ground floor front reception, main entrance - Lansdowne Terrace	Outside the main entrance steps, ramp and pavement
	Ground floor back entrance, Greenville Road fire escapes	Staff entrance and pavement
	Ground floor, Guildford Street east fire escape	Steps
	Ground floor, Guildford Street west fire escape	Steps
	Lansdowne terrace opposite the park and School of Pharmacy fire escape	Steps
The Garden Halls	Front reception	Outside the main entrance
	Hughes Parry Tower	Entrance steps and pavement
	Hughes Parry Tower	Ramp outside the entrance
	Town House no 1	Outside the entrance on Leigh Street
	Town House no 2 -10	Outside the fire exits on Sandwich Street
	Town House no 2 -10	Route between Main building and Town House 2-10
	Cartwright Gardens	Privately owned, opposite Garden Halls entrance
	Courtyards	Outside laundry room and townhouses
	Main building 2x fire exits	Outside the fire exits on Sandwich Street
College Hall	Front reception	Outside the main entrance
	Front north fire escape	Stairs
	Front south fire escape	Stairs
	Coal pit at the front of building	Stairs
	Bike shed at the front of building	Ramp
	Courtyard back of building	All of the metal fire escape steps down the building
	Courtyard back of building	Metal steps and ramp on fire escape route out of garden
	Dining Hall	Area outside fire exit
Connaught Hall	Ground floor main entry	Steps
	Ground floor south fire exit	Area outside fire exit
	Basement south, east facing near kitchen	Area outside fire exit
	Basement north, east facing	Area outside fire exit
	Basement, north corridor fire exit, west-facing (into courtyard)	Area outside fire exit
	Basement, rear fire exit (near the bar),	Area outside fire exit
	Basement, rear fire exit (from the dining hall),	Area outside fire exit
	Basement, rear fire exits x2 (from the bar),	Area outside fire exit
	Front of building	Steps by external goods lift
	Front of building	Steps to bike shed

Bonham Carter & Warwickshire House	52 Gower Street	Main entrance steps
	54 Gower Street	Steps leading up to entrance door
	56-58 Gower Street	Fire exit - Steps leading up to Double Doors
	60 Gower Street	Fire exit – Steps leading up to double doors.
	Malet Street	Outside bar fire exit (next to Tropical medicine and hygiene) – steps leading to pavement
	Malet Street	Outside fire exit – Wooden double door (Black) opposite Birkbeck
	Malet Street	Outside fire exit (next to RADA) - Steps leading to pavement.
	Malet Street	Light well area Fire exit from laundry room. Grit to steps down to light well area and path leading to black fire exit door.
Nutford House	Main House/Brown Street	Main entrance: pavement and steps
		Steps to garden
	Main House/Nutford Place	Fire exit to Nutford place
		Catering staircase by Nutford place
	Annex/ Brown Street	Main entrance: steps and pavement
	Annex/ Brown Street	3 Fire exist on Brown Street
	Seymour Place	Entrance: steps and pavement
	Mews/car park	Outside all fire exits in the mews
Handel Mansions	1 – 3 Handel Mansions	Front steps to the building
	1 – 3 Handel Mansions	Rear of building, bin store and bike area
Eleanor Rosa House	Front Entrance	Pavement at entrance
	Entrance to Core B	Pavement at entrance
	Entrance to Core C	Pavement at entrance
	Core B	Roof Garden

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